

BYLAW NO. 1144-25
A BYLAW OF THE TOWN OF RAYMOND
IN THE PROVINCE OF ALBERTA

BEING A BYLAW OF THE TOWN OF RAYMOND RESPECTING THE REGULATION, LICENSING, AND CONTROL OF ANIMALS IN THE TOWN OF RAYMOND.

WHEREAS pursuant to provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council may pass a bylaw for municipal purposes respecting the safety, health and welfare of people, the protection of people and property, wild and domestic animals, and certain activities in relation to them; and

AND WHEREAS pursuant to provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council has the authority to provide for a system of licenses, permits and approvals; and

NOW THEREFORE the Council of the Town of Raymond enacts as follows:

1. SHORT TITLE

This bylaw may be known as the "Animal Regulations Bylaw".

2. DEFINITIONS

In this bylaw, unless the context otherwise requires:

- 2.1. **ANIMAL** means any bird, reptile, amphibian, or mammal excluding humans and wildlife;
- 2.2. **ANIMAL SHELTER** means the facility or facilities designated by the Town from time to time as a facility for the impoundment and care of Animals subject to this Bylaw;
- 2.3. **BEE** means the insect *Apis mellifera* L., also known as honey bees;
- 2.4. **BEEKEEPER** means a person who owns and possesses Bees or beekeeping equipment or both;
- 2.5. **CHIEF ADMINISTRATIVE OFFICER (CAO)** means the Chief Administrative Officer of the Town appointed by Council, or their designate;
- 2.6. **COMMUNICABLE DISEASE** means any disease or illness which may be transferred from one Animal to another Animal or person through direct or indirect contact;

- 2.7. **CONTROLLED CONFINEMENT** means when a Dog is confined in a pen, cage, building or other structure or securely tethered in a manner that will not allow the Dog to come into contact with any person or Animal;
- 2.8. **COOP** means a fully enclosed weatherproof structure and attached outdoor enclosure used for the keeping of Urban Hens, that is no larger than 10m² (107.63 ft.²) in floor area, and no more than 2m (6.56 ft.) in height;
- 2.9. **COUNCIL** means the Council of the Town of Raymond;
- 2.10. **DESIGNATED OFFICER** means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Community and Development Officer, and/or Peace Officer;
- 2.11. **DOG** means a member of any domesticated canine species, including male, female, spayed, neutered and intact members;
- 2.12. **DOG FANCIERS LICENSE** means a license issued by the Town to a person authorizing that person to own more than two (2) dogs in accordance with Section 6 of the Bylaw;
- 2.13. **DOMESTIC ANIMAL** means any animal kept by a Person for domestic purposes or as a household pet including but not limited to Dogs, cats, rabbits, ferrets;
- 2.14. **GUIDE DOG** means a dog as defined in the *Blind Persons Rights Act*, Revised Statutes of Alberta 2000 Chapter B-3, specifically, a dog trained as a guide for a blind person and having the qualifications prescribed by the regulations;
- 2.15. **HEN** means a domesticated female chicken;
- 2.16. **HIVE** means beekeeping equipment inhabited by live Bees;
- 2.17. **LICENSE** means a Dog License issued under this Bylaw in accordance with Section 5 of the Bylaw;
- 2.18. **LIVESTOCK** includes only horses, mules, asses, goats, and cows brought into the Town temporarily for grazing purposes, but does not include any other form of livestock.
- 2.19. **ORDER** means a written order in accordance with subsection 545 of the Municipal Government Act;
- 2.20. **OWNER** means any natural person or body corporate who:
- i. is the licensed Owner of the Animal;
 - ii. who has legal title to the Animal;
 - iii. who has Possession or custody of the Animal, either temporarily or

- permanently; or
- iv. who harbours the animal, or allows the animal to remain on their premises;

2.21. **PARK** means a public space owned or controlled by the Town and used by the public for rest, recreation, exercise, pleasure, amusement, or enjoyment and includes the following areas:

- a) Playgrounds;
- b) Cemeteries;
- c) School Yards;
- d) Sports Fields; and
- e) Golf Courses;

2.22. **PEACE OFFICER** means:

- i. a member of the Royal Canadian Mounted Police;
- ii. a Community Peace Officer as appointed by the Solicitor General of Alberta;
- iii. a Bylaw Enforcement Officer as appointed by the Town to enforce bylaws of the Town;

2.23. **PERSON** means any individual, firm partnership, association, corporation, trustee, executor, administrator, or other legal representative;

2.24. **POSSESSION** means physical or effective control of a Dog;

2.25. **PROPERTY OWNER** means a Person having a legal or equitable interest in any land, building or structure within the Town, including any resident, tenant or occupier of such land or building;

2.26. **PUBLIC NUISANCE** includes the following activities:

- i. biting a Person or Animal;
- ii. Running At Large;
- iii. chasing any Person, Animal, motor vehicle or bicycle;
- iv. barking, howling or otherwise disturbing any Person;
- v. causing damage to property;
- vi. upsetting waste receptacles or scattering the contents thereof;
- vii. leaving a Dog unattended in or on a Motor Vehicle in a manner in which the Dog has access to Persons or Animals located outside the Motor Vehicle; or
- viii. being left unattended, whether tied up or otherwise, in any area where the public has access;

2.27. **PUBLIC PROPERTY** means property owned by or under the control and management of the Town and contained within the boundaries of the Town;

2.28. **REGISTERED VETERINARIAN** means a registered veterinarian as defined in the *Veterinary Profession Act*, R.S.A. 2000, Chapter V-2;

- 2.29. **RESTRAINING DEVICE** means any leash or other restraining system capable of allowing the Owner to maintain adequate control of the attached Dog and preventing the Dog from chasing or biting Animals or Persons, or if located on the property of the Owner, capable of retaining the Dog within the boundaries of the Owner's property;
- 2.30. **ROOSTER** means a domesticated male chicken;
- 2.31. **RUNNING AT LARGE** means a Dog that is off the premises of the Owner's property without being on a Restraining Device or in Controlled Confinement;
- 2.32. **SECURE ENCLOSURE** means a building, cage, fenced area or other enclosure for the retaining of a Dog and which prohibits the Dog from jumping, climbing, digging or using any other means to exit the enclosure, and which is capable of prohibiting the entry of young children into the enclosure;
- 2.33. **SERVICE DOG** has the meaning as defined in the *Service Dogs Act, S.A. 2007, C.S-7.5*, specifically a dog trained as a guide for a disabled person and having the qualifications prescribed by the regulations;
- 2.34. **SERIOUS WOUND** means an injury resulting from a Dog which causes a breaking of the skin or the flesh to be torn;
- 2.35. **SUPER** means a Bee Hive box which holds frames used for brood rearing or storing honey;
- 2.36. **TAG** means a tag issued by the Town office showing that the Dog License has been paid for the dog wearing the Tag for the year that the Tag was issued;
- 2.37. **TOWN** means the Town of Raymond, a municipal corporation in the Province of Alberta, and where the context so requires, means the area of land within the corporate boundaries thereof;
- 2.38. **URBAN AREA** means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted nor discretionary use under Bylaws of the Town;
- 2.39. **URBAN HEN** means a hen that is at least sixteen (16) weeks of age;
- 2.40. **URBAN HEN LICENSE** means a license issued pursuant to this Bylaw which authorizes the license holder to keep Urban Hens on the property within the Town specified on the license;
- 2.41. **VICIOUS DOG** means:

- a) any Dog which has, without provocation, chased, attacked, or bitten an Animal or Person, regardless of the municipality in which the incident occurred;
- b) any Dog which has, without provocation, inflicted a Serious Wound upon an Animal or Person, regardless of the municipality in which the incident occurred, but shall not include a Dog that has inflicted a Serious Wound upon a trespasser on the property of the Dog's Owner or any property controlled or occupied by the Dog's Owner; or
- c) a Dog which has been the subject of an order or direction of a Justice, pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3, as amended or repealed and replaced from time to time;

2.42. **VICIOUS DOG LICENSE** means a license issued with respect to a Vicious Dog under this Bylaw;

2.43. **VIOLATION TAG** means a notice or tag in the form as approved by the CAO, issued by the Town, allowing a voluntary payment option of a fine established under this Bylaw;

2.44. **VIOLATION TICKET** means a ticket issued pursuant to the *Provincial Offences Procedures Act*, Revised Statutes of Alberta 2000, Chapter P-34 and any amendments or regulations thereto.

3. AUTHORITY OF CHIEF ADMINISTRATIVE OFFICER

3.1. Without restricting any other power, duty, or function granted by this Bylaw, the Chief Administrative Officer or designate may:

- a) carry out any inspections, in accordance with the *Municipal Government Act*, to determine compliance with this Bylaw;
- b) take any steps or carry out any actions required to enforce this Bylaw;
- c) take any steps or carry out any actions required to remedy a contravention of this Bylaw;
- d) establish forms for the purposes of administering this Bylaw; and
- e) delegate any powers, duties, or functions under this Bylaw to a Town employee.

DOGS

4. OFFENSES

- 4.1. No Person shall own or keep any Dog over the age of eight (8) weeks within the Town unless the Dog is licensed in accordance with this Bylaw.
- 4.2. No Person shall tease, torment or provoke a Dog.
- 4.3. No Owner shall allow their Dog to be a Public Nuisance.
- 4.4. No Person shall trap or bait a Dog.
- 4.5. No Person shall:
 - a) Untie a Dog which has been tied or restrained, or
 - b) Open a gate, door or other opening in a fence or enclosure in which a Dog is confined, thereby permitting the Dog to be Running At Large.
- 4.6. An Owner is guilty of an offence under this Bylaw if their Dog:
 - a) Barks, howls or otherwise makes such noise as to disturb the quiet or repose of any Person;
 - b) Bites, attacks or threatens any Person or Domestic Animal;
 - c) Chases a motor vehicle, bicycle, or a Person;
 - d) Chases, kills, attacks, injures, or otherwise harasses a Domestic Animal;
 - e) Causes damage to Public Property or private property within the Town;
 - f) Is Running At Large; or
 - g) Otherwise constitutes a Public Nuisance.
- 4.7. Where a Dog has defecated on any private property or Public Property within the Town other than the property of the Dog's Owner, the Owner shall be required to remove such defecation immediately, and failure to do so constitutes an offence under this Bylaw.
- 4.8. No Person shall allow an unreasonable amount of Dog feces, as determined by the Peace Officer in their sole discretion, to accumulate on property which that Person owns or occupies.
- 4.9. Any Person who interferes with, prohibits, or otherwise impedes a Peace Officer in the performance of the Officer's duties under this Bylaw including but not limited to:
 - a) Inducing a Dog into a building or other place where it may escape from being seized, or otherwise prevent the Dog from being seized by a Peace Officer;
 - b) Falsely representing him or herself as being in charge or control of a Dog for the purposes of establishing that the Dog is not Running At Large; or
 - c) Removing or attempting to remove any Dog from the Possession of the Peace Officer or any of their designates,is guilty under this Bylaw.
- 4.10. An Owner of a Dog that is suffering from a Communicable Disease:

- a) shall not permit the Dog to be on any Public Property,
- b) shall not permit the Dog to have contact with or be in proximity to any other Animal which is free of such Communicable Disease,
- c) shall keep the Dog in a Secure Enclosure,
- d) shall immediately report the matter to a Registered Veterinarian, and
- e) shall adhere to the directions of the Registered Veterinarian.

4.11. An Owner of a Dog who is in season must keep the Dog confined and controlled in such a manner throughout the Dog's season such that the Dog does not escape the Owner's property or otherwise present an attraction to other Dogs which are located off of the Owner's property.

5. VICIOUS DOGS

5.1. No Person shall own, nor have, the physical care, possession or control of a Vicious Dog within the Town unless that Person is over 18 years of age and is physically and mentally capable of maintaining control of the Vicious Dog.

5.2. An Owner of a Vicious Dog shall:

- a) Notify the Town that they own a Vicious Dog,
- b) Ensure that the Vicious Dog remains, at all times while on the property of the Owner, confined in a Secure Enclosure,
- c) Ensure that at any time the Vicious Dog is not on the property of the Owner, the Vicious Dog is secured by a Restraining Device which does not exceed 1.0 meter in length and which is sufficient to control the Vicious Dog, and the Vicious Dog is under the physical control of the Owner or Person in possession of the Vicious Dog with the Owner's consent,
- d) Ensure that any time that the Vicious Dog is not on the property of the Owner, that the Vicious Dog is wearing a properly fitted muzzle that permits adequate ventilation for the Vicious Dog while remaining securely fastened on the Vicious Dog,
- e) Ensure that at no time while the Vicious Dog is in a motor vehicle, the Vicious Dog has access to Persons or Domestic Animals which are outside the motor vehicle, while ensuring that, at all times, the Vicious Dog has adequate ventilation and temperature control within the motor vehicle,
- f) Ensure that at no time the Vicious Dog is transported unsecured in a motor vehicle or transported outside of the cab of a motor vehicle unless the Vicious Dog is being transported in accordance with Section 5.2(e) of this Bylaw,
- g) Provide to the Town proof that a policy of liability insurance is in force and provides third party liability coverage in a form satisfactory to the Town and in a minimum coverage amount of \$500,000.00 for any injuries which may be caused by the Vicious Dog,
- h) Ensure that the insurance policy contains a provision requiring the insurer to immediately notify the Town in writing in the event that the policy expires, is cancelled or is terminated, and
- i) Prominently displays, at the front and rear entrances to the Owner's property, a

sign stating "Beware of Vicious Dog".

- 5.3. If an Owner has any reason to believe that their Dog may be a Vicious Dog, they shall keep the Dog in accordance with the provisions of this Section unless and until the Town's Peace Officer has determined that the Dog is not a Vicious Dog and has so advised the Owner in writing.
- 5.4. If the Town's Peace Officer has reasonable grounds to believe that a Dog is a Vicious Dog, either through personal observation or after an investigation initiated by a complaint about the Dog, the Peace Officer may, in writing:
 - a) Notify the Owner that the Dog is deemed to be a Vicious Dog, and
 - b) Require the Owner to comply with all provisions of this Bylaw with respect to Vicious Dogs immediately, excluding any monetary provisions should the Owner choose to appeal the Vicious Dog determination.
- 5.5. A Notice under Section 5.4 shall include a summary of the applicable Bylaw provisions governing Vicious Dogs.
- 5.6. Notice given under Section 5.4 will be deemed served upon actual personal service of the Notice to the Owner or after five (5) days from mailing via regular mail to the Owner's address as it appears on the Town's tax roll.
- 5.7. A Person who has been served with a Notice in accordance with Section 5.4 may appeal the Notice to Council by filing a written notice of appeal with the CAO within seven (7) days of being served with the Notice under Section 5.4. The appeal will be heard by Council within 30 days of the CAO receiving the notice of appeal.
- 5.8. Until such time as Council hears and decides the appeal, the Dog must be treated in accordance with Vicious Dog provisions under this Bylaw.
- 5.9. Within seven (7) business days of a Dog being declared a Vicious Dog under this Bylaw, the Owner of the Vicious Dog shall have a Registered Veterinarian tattoo or implant an electronic identification microchip in the Dog. The Owner of the Vicious Dog shall provide a copy of this information to the Town prior to the Vicious Dog License being issued under this Bylaw.
- 5.10. The Owner of a Vicious Dog shall apply for a Vicious Dog License under this Bylaw within 7 days of the Dog being declared a Vicious Dog.
- 5.11. Where the Owner of a Vicious Dog is guilty of an offence under this Bylaw, the minimum penalties for Vicious Dogs set out in Appendix B shall apply.
- 5.12. Nothing contained within this Bylaw shall prevent the Town from making application to the Court for an Order to destroy a Dog in accordance with the

Dangerous Dogs Act, R.S.A. 2000, Chapter D-3 as amended, or repealed and replaced from time to time or taking such other steps with respect to the seizure, impoundment, control or destruction of a Dog as may be available to the Town at law.

- 5.13. The Owner of a Vicious Dog shall immediately advise the Bylaw Enforcement Officer if the Vicious Dog is sold, gifted, transferred, or dies.

6. LICENSING

- 6.1. The maximum number of Dogs over the age of eight (8) weeks which can be kept in any single-family dwelling or on any lot, parcel or other property in the Town is two (2), subject to Section 7 of this Bylaw.
- 6.2. An Owner who resides within the Town who owns a Dog that is over the age of eight (8) weeks shall apply for a License as set out within this Section by paying the applicable fee as set out in the current Fees and Charges Bylaw, and providing:
- a) The name, phone number, and street address of the Owner;
 - b) The name and description of the Dog to be licensed including any identifying tattoo or microchip;
 - c) The breed or breeds of the Dog to be licensed; and
 - d) Such other relevant and necessary information as may be required by the CAO in respect of the application,
- within fifteen (15) days of acquiring ownership of the Dog or taking up residence in the Town.
- 6.3. An Owner who possesses a government issued Service Dog or Guide Dog certification/identification card is exempt from paying the License fee, but must register the Service or Guide Dog with the Town and comply with the provisions of Section 6.2 above.
- 6.4. A Dog License under this Bylaw must be renewed on an annual basis, by paying the applicable License fee to the Town prior to January 31st of each year. Any Person who fails to renew a License within this time limit is guilty of an offence.
- 6.5. An Owner of an unlicensed Dog is guilty of an offence under this Bylaw.
- 6.6. No Person shall give false information when applying for a License, including but not limited to a Vicious Dog License.
- 6.7. Upon payment of the required License fee, and providing the information set out in Section 6.2 herein, the Owner will be supplied with a Tag having a number which will remain registered to that Dog;
- 6.8. Where a Dog under the age of eight (8) weeks is found Running At Large, the Peace

Officer may require the Owner of the Dog to purchase a License for the Dog prior to the Dog being returned to the Owner.

- 6.9. The Owner shall ensure that any Dog owned by them is wearing its Tag, which is to be securely fastened on the Dog's collar any time the Dog is off the Owner's property.
- 6.10. Upon losing a Tag, the Owner of the Dog shall present the receipt of payment for the current year's License to the Town and a replacement Tag shall be issued to the Owner for a fee of half the price of the original Tag.
- 6.11. An Owner of a Vicious Dog shall obtain a Vicious Dog License on an annual basis and pay the annual fee prescribed for the Vicious Dog License as set out in the current Fees and Charges Bylaw.
- 6.12. Upon payment of the required License fee, and providing the information set out in Section 6.2 herein, the Owner will be supplied with a Vicious Dog Tag having a number which will remain registered to that Dog.
- 6.13. The Owner of a Vicious Dog shall ensure that any Vicious Dog owned by them is wearing the Vicious Dog Tag which is to be securely fastened on the Dog's collar any time the Vicious Dog is off the Owner's property.
- 6.14. No Owner shall transfer or allow to be transferred any License or Tag from the Dog for which the License or Tag was assigned or purchased, to any other Dog.
- 6.15. No Person shall be entitled to a rebate or refund of a fee paid for the issuance of a License, Tag, Vicious Dog License or Vicious Dog Tag under this Bylaw except,
 - a) the Owner of a Guide Dog or Service Dog who has previously paid a License fee prior to that dog being certified as a Guide Dog or Service Dog, in which case, the Owner will be entitled to re-imbusement for the License fee, pro-rated to the date of certification.
- 6.16. The Town shall keep a record of the name, address and phone number of each Owner, and the name, description, breed, colour, and sex of each Licensed Dog, together with the date of registration of the Dog, the number on the Tag and the amount of the fee paid.
- 6.17. For Dog breeders, any Dog that has not been sold after a period of six (6) months from the date of birth of the Dog will be required to be registered with the Town at the breeders' expense.

7. DOG FANCIERS LICENSE

- 7.1. An Owner who is 18 years of age or older and who owns or rents the property where the Dogs will be kept may apply to the CAO or their designate for a Dog Fancier's

License which will permit up to a maximum of four (4) Dogs to be kept on the Owner's property. Only one (1) Dog Fanciers License may be issued per property.

- 7.2. In order to apply for a Dog Fancier's License, the Owner must complete a Dog Fancier's License application in the form attached at Appendix "C" to this Bylaw and submit the completed application form, together with the applicable application fee, to the CAO or their designate.
- 7.3. Within thirty (30) days of receiving a completed Dog Fancier's application, the CAO or their designate shall consider the Dog Fancier's application and may, in its sole and absolute discretion:
 - a) refuse the application for the Dog Fancier's License;
 - b) grant a Dog Fancier's License; or
 - c) grant a Dog Fancier's License upon such terms and conditions as they deem appropriate.
- 7.4. A Dog Fancier's License shall not be transferable to any other Owner, property or Dogs described in the application.
- 7.5. The CAO or their designate may revoke a Dog Fancier's License at any time if the Owner of the Dogs is in breach of this Bylaw or any terms and conditions of the Dog Fancier's License.
- 7.6. If the Dog Fancier's License is revoked, no refund of the Dog Fancier's License fee or application fee shall be made.
- 7.7. The Owner shall pay an annual Dog Fancier's License Fee as established under this Bylaw by January 31 of each year or the Dog Fancier's License will become void and invalid.
- 7.8. The Dog Fancier's License is only applicable to the Dogs listed in the application form and approved by the CAO or their designate. If the Owner wants to bring any additional or different Dogs onto the property, the Owner must make a new Dog Fancier's License application.

8. POWERS AND DUTIES OF A PEACE OFFICER RELATING TO DOGS

- 8.1. A Peace Officer as a designated officer of the Town for the purposes of carrying out inspections, investigations and enforcement of this Bylaw and, in addition to any other powers or authority granted under this Bylaw or other enactment, is authorized to:
 - a) capture, including baiting and trapping if required, and impound in an authorized Animal Shelter any Dog that is Running At Large or any Dog which has bitten a Person;

- b) to take any reasonable measures necessary to subdue any Dog, including the use of tranquilizer equipment and materials;
- c) to enter onto lands surrounding any building in pursuit of a Dog while that Dog is Running At Large; and
- d) if a Dog is in distress, whether or not as a result of enforcement actions taken pursuant to this Bylaw, to take the Dog to a Registered Veterinarian for treatment and, once treated, to transfer the Dog to the Animal Shelter.

8.2. All costs and expenses incurred by the Town as a result of veterinary treatment pursuant to Section 8.1 above shall be recoverable from the Owner of the Dog as a lawful debt owed to the Town.

8.3. No action shall be taken against any Person, including a Peace Officer, acting under the authority of this Bylaw for damages for destruction or other disposal of any Dog.

9. IMPOUNDING DOGS

9.1. Dogs impounded in the Animal Shelter shall be kept for a period of at least 72 hours. In the calculation of the 72-hour period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.

9.2. Where a Dog that has been impounded bears obvious identification tattoos, brands, marks, tags or licenses, the Dog must be kept by the Animal Shelter a minimum of 10 days from the date the Dog was impounded. In the calculation of the 10-day period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.

9.3. Where the Owner of a Dog has been notified that the Dog has been impounded in accordance with Section 13.4, the Dog must be kept by the Animal Shelter a minimum of 5 days from the date that the Owner received the Notice. In the calculation of the 5-day period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.

9.4. If the Peace Officer knows or can ascertain the name of the Owner of any impounded Dog, they shall serve the Owner with a copy of the Notice in Appendix "D" of this Bylaw, either personally or by leaving it at the Owner's property, or by mailing the Notice to the last known address of the Owner. The Owner to whom a Notice is mailed under this Section is deemed to have received the Notice within seven (7) days from the time that the Notice is delivered or mailed.

9.5. During the period established in Sections 9.1, 9.2 and 9.3 above, the Dog may be redeemed by its Owner, except as otherwise provided in this Bylaw, upon providing proof of ownership of the Dog and providing payment to the Town or its authorized agent of:

- a) the impoundment fee as established in the Current Fees and Charges Bylaw; and

- b) the cost of any veterinary treatment provided in respect of the Dog pursuant to this Bylaw, or the Animal Protection Act, R.S.A. 2000, Chapter A-41, as amended, or repealed and replaced from time to time.

9.6. At the expiration of the time period established at Sections 9.1, 9.2 and 9.3 above, whichever is applicable, Council or their designate is authorized to:

- a) Allow the Dog to be redeemed by its Owner in accordance with the provisions of Section 9.5; or
- b) offer the Dog for sale or as a gift; or
- c) continue to impound the Dog for an indefinite period of time or for such further period of time as the Peace Officer, in their discretion, may decide; or
- d) destroy the Dog in a humane manner.

9.7. Proceeds of the sale of a Dog shall be distributed in accordance with the priorities set by Section 7 of the *Animal Protection Act*, R.S.A. 2000, c. A-41, as amended or repealed and replaced from time to time.

9.8. When a Peace Officer exercises their authority under Section 8.1(d) to take a Dog in distress into custody, they shall leave a written Notice at the location from which the Dog was removed advising of the reason the Dog was taken into possession, the location at which the Dog can be reclaimed, and the process for reclaiming the Dog. The Bylaw Enforcement Officer shall also make all reasonable effort to contact the Owner of the Dog, if known, to advise of the removal of the Dog and the process for recovering it.

LIVESTOCK

10. KEEPING LIVESTOCK

10.1. No Owner shall keep Livestock within the Town except when:

- a) the Owner's property is highlighted in Appendix "E" as an approved property and the Owner has obtained an Livestock permit from the Town;
- b) the Livestock is within the Town's Stampede and Rodeo facilities;
- c) the Livestock is at a veterinary clinic or a veterinary hospital; or
- d) The Livestock is part of the Town's Stampede and Heritage Days annual parade and celebrations.

11. LIVESTOCK PERMITS

11.1. An Owner may make application to the Town to be granted a yearly Animal permit dependent on the following conditions:

- a) The property is highlighted in Appendix "E" as an approved Animal Permit property;

- b) For Zone 2, a maximum of one (1) Livestock or twenty (20) animals of the avian species per 0.40 hectare (1 acre) of land is not exceeded;
- c) The pasture is suitable for the number and type of Livestock kept; and
- d) The fee for an Animal Permit as outlined in Appendix “F”, has been paid to the Town.

11.2. A Designated Officer may revoke an Animal permit or vary the terms and conditions of such, at any time, within their sole discretion.

11.3. Recipients of an Animal permit as outlined in Appendix “E” shall comply with all provincial regulations and legislation concerning public health and the keeping of Livestock.

12. LIVESTOCK REGULATIONS

- 12.1. No Person, while raising Livestock, shall create, establish, or maintain:
- a) Any accumulation or deposit of refuse, wherever situated, which is injurious or dangerous to health, or which may hinder in any manner the prevention or suppression of disease;
 - b) Any deposit of offensive matter, refuse, offal or manure contained in uncovered vehicles at any station or siding or elsewhere so as to be injurious or dangerous to health, or which may hinder in any manner the prevention or suppression of disease; or
 - c) Any accumulation of manure. Winter accumulation of manure shall be removed by March 1, weather permitting, of the preceding winter. No manure shall be allowed to accumulate during the months of March through November.
- 12.2. All Livestock while not under the direct control of a Person shall be placed in a fenced or other secure area, which will prevent the free roaming of such Livestock.
- a) Livestock under the direct control of a Person are only permitted on Town asphalt and concrete roadways, and are not permitted to be on sidewalks, boulevards, other Town facilities, or other Public Property.
- 12.3. Where Livestock trespass within the Town on any of the following:
- a) public lands owned by the Town, including highways;
 - b) public lands owned by the crown; or
 - c) lands privately owned without the consent of the Property Owner; a Designated Officer may capture and confine the Livestock. Captured Livestock may be reported to the Area Livestock Investigator of the Provincial Department of Agriculture.
- 12.4. Should a complaint be filed about the keeping of Livestock on private property, a Designated Officer will be sent to inspect, and the Property Owner or

Owner may be subject to fines.

- 12.5. If properties are going to be grazed or grown for hay, the Property Owner must register with the Town by the end of March of each year to receive a Summertime Pasture permit, as set out in Appendix "F". Parcels under 5 acres will be permitted for horse grazing. Parcels over 5 acres and located within Zone 2, as outlined in Appendix "E", with an approved barbed wire fence will be permitted to bring in cows.
- 12.6. To qualify for a Summertime Pasture permit, the Property Owner must have:
 - a) No more than two (2) Livestock on the property;
 - b) A pasture that is suitable for the number and type of Livestock kept;
 - c) Natural standing forage on the property; and
 - d) Paid the fee for a Summer Pasture Permit as outlined in Appendix "F".
- 12.7. A Summertime Pasture permit is only valid during the period from May 1 to October 1 of each calendar year, and cannot be transferred to a different property or Property Owner.
- 12.8. If a Property Owner possesses a valid and subsisting Summertime Pasture permit, they are permitted to exceed the maximum grass length in Bylaw No. 1034-17: Dangerous and Unsightly Property, provided that the grass is never longer than 18 inches (0.46 meters) between April 1 and July 31.
- 12.9. Property Owners with a valid and subsisting Summertime Pasture permit have until August 10 to have Livestock brought to the property to which the Summertime Pasture permit applies for grazing, or to have the grass cut if they are using the property for haying.
- 12.10. The Town reserves the right to require the immediate cutting of grass on a property which possesses a Summertime Pasture permit in the event of a fire emergency or if the property has otherwise become unsightly, as directed by a Designated Officer.
- 12.11. The Town may revoke a Summertime Pasture in the event a Designated Officer determines that the permit holder is noncompliant with this Bylaw or any other applicable provincial or federal regulations relating to the activities conducted under the permit.

URBAN HENS

13. PROHIBITIONS

- 13.1. No person in an urban area shall keep:
 - a) a rooster; or
 - b) a hen, other than an urban hen for which a valid urban hen license has been

issued.

14. URBAN HEN LICENSES

- 14.1. A person may keep a ratio of up to 20 urban hens/acre of property by:
 - a) submitting a completed urban hen license application on forms approved by the CAO; and
 - b) paying an annual urban hen license fee as set out in the Town's "Fees and Charges Bylaw".
- 14.2. Urban hen licenses are valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to January 31 of each subsequent year.
- 14.3. Urban hen license fees shall not be reduced or prorated no matter the month of purchase.
- 14.4. Urban hen license fees shall not be refunded or rebated.
- 14.5. An urban hen license is not transferable from one person to another.
- 14.6. An urban hen license is not transferable from one property to another except:
 - a) when a license holder has moved to a new property within the Town, then:
 - b) the license holder may apply to transfer the license; and
 - c) an inspection of the new property must be carried out to determine the license holder is still able to meet all requirements for an urban hen license as set out in this Bylaw at such property.
- 14.7. A person to whom an urban hen license has been issued shall produce the license upon the demand of a Peace Officer.
- 14.8. An urban hen license may be issued or renewed if the CAO or designate is satisfied that:
 - a) the applicant is the property owner on which the urban hens will be kept; or that the owner of the property has provided written consent to the applicant;
 - b) the land use designation of the property on which the urban hens will be kept allows the placement of a coop for the keeping of urban hens;
 - c) the applicant resides on the property on which the urban hens will be kept;
 - d) all information required by the CAO has been provided;
 - e) the applicant has taken a course on the safe handling of hens and eggs and has provided proof of the same to the Town;
 - f) the applicable license fee has been paid;
 - g) the site and coop have been inspected by a Peace Officer prior to the issuance of the license; and
 - h) the applicant has complied with all other Provincial and Federal Regulations for

the keeping of chickens.

- 14.9. An urban hen license may be revoked or may not be renewed by the CAO or designate if:
- a) the applicant or license holder does not meet or no longer meets the requirements for an urban hen license as set out in this Bylaw;
 - b) the applicant or license holder furnishes false information or misrepresents any fact or circumstance required pursuant to this Bylaw;
 - c) the applicant or license holder has, in the opinion of the CAO, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
 - d) the applicant or license holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of livestock;
 - e) the applicant or license holder fails to pay any fee required by this Bylaw or any other applicable legislation; or
 - f) in the opinion of the CAO, based on reasonable grounds, it is in the public interest to do so.

15. KEEPING OF URBAN HENS

- 15.1. A person who keeps urban hens must:
- a) provide each urban hen with at least 0.37m² (3.98 ft.²) of interior floor area, and at least 0.92m² (9.9 ft.²) of outdoor enclosure, within the coop;
 - b) ensure that each coop is:
 - i. located in the rear yard of the property;
 - ii. a minimum 3.0m (9.84 ft.) from a dwelling;
 - iii. a minimum 1m (3.28 ft.) from any lot line;
 - iv. a minimum 3.6m (11.81 ft.) from any street adjacent to the property;
 - and
 - v. at grade level, no more than 2m (6.56 ft.) in height;
 - c) provide and maintain, in the coop, at least one nest box per coop and one perch per urban hen that is at least 15cm (5.90 in) long;
 - d) keep each urban hen in the coop at all times;
 - e) provide each urban hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dustbathing, and roosting, all sufficient to maintain the urban hen in good health;
 - f) maintain the coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
 - g) construct and maintain the coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
 - h) keep a food container and water container in the coop;
 - i) keep the coop secured at all times;
 - j) remove leftover feed, trash, and manure in a timely manner;

- k) store feed within a fully enclosed container;
 - l) store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
 - m) remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
 - n) follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
 - o) keep urban hens for personal use only.
- 15.2. No person who keeps urban hens shall:
- a) sell manure, meat, or other products derived from an urban hen;
 - b) slaughter any urban hen on the property;
 - c) dispose of an urban hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
 - d) keep an urban hen in a cage, kennel, or any other form of shelter other than a coop.

URBAN BEEKEEPING

16. REQUIREMENT FOR A BEEKEEPING LICENSE

- 16.1. No Person shall own or keep Bees within the Town unless they possess an Urban Beekeeping License in accordance with this Bylaw.
- 16.2. An Urban Beekeeping License may not be issued to a Person under the age of eighteen (18) years.
- 16.3. Before the issuance or renewal of a license pursuant to this part, the Beekeeper must submit to the Town:
- a) a completed Urban Beekeeping License application form;
 - b) the appropriate license fee as prescribed in the Town's Fees and Rates Bylaw;
 - c) written permission from the registered owner of the property to install Hives on the property, where the Beekeeper is not the registered owner of the property;
 - d) a drawing that shows the Hive location on the subject property, and associated 6.1 m (20 feet) setbacks;
 - e) proof of success in urban beekeeping training from an accepted organization or association; and
 - f) a completed letter of consent, as set out at Appendix "J", showing that 51% of neighbouring property's consent to the keeping of Bees on the subject property. Neighbouring properties are those properties abutting the applicant's property or those with whom the applicant shares a property line. In the event the neighbouring properties are apartment buildings or businesses, the property manager or business owners may sign the letter.

- 16.4. Beekeepers must comply with the Bee Act and the Animal Health Act.
- 16.5. Beekeepers, or the Property Owner of land on which the Bees are kept, must ensure:
 - a) good husbandry practices and maintenance to prevent swarming, aggressive behaviour, and disease; and
 - b) that adequate water is provided at all times for the Bees to deter the Bees from seeking water from alternate sources.

17. HIVE AND SITE REQUIREMENTS

- 17.1. A Hive must include a bottom board and a hive cover.
- 17.2. The Hive must not measure more than 152.4 cm (60 in.) x 51 cm (20 in.) x 51 cm (20 in.).
- 17.3. Hives are restricted to the rear yard of a property.
- 17.4. Hive entrances are to be directed away from adjoining properties.
- 17.5. Hives are to be located a minimum of 6.1 m (20 feet) from all property lines.
- 17.6. A maximum of two (2) Hives are permitted on one (1) parcel of residential land. A third emergency Hive may be added to help prevent swarms and overflow. Once any Bees are in the third Hive, it must be relocated within two (2) weeks. The third emergency Hive shall not have more than 2 supers.

PIGEONS

18. KEEPING PIGEONS

- 18.1. Any Person who keeps pigeons must be in strict compliance with the remainder of this Bylaw and the following conditions:
 - a) The Person is member in good standing with either the:
 - i. Canadian Racing Pigeon Club, or
 - ii. Canadian Pigeon Fanciers Association; and
 - b) The pigeons are banded with a seamless Club or Association band on their leg.
- 18.2. An owner of racing pigeons may permit them to be released for supervised exercise each day to achieve and maintain muscular condition providing the exercise period shall not exceed three hours daily, but the racing pigeons shall be confined to lofts by their owner except when racing or when exercising as herein provided.
- 18.3. Owners must keep racing pigeons, show pigeons, and pigeons in a loft according to the following:

- c) The pigeon loft must not be built closer than 30 feet from any school, church, dwelling or other premises used for human habitation or occupancy;
- d) Every loft shall have the inside walls and ceiling portions lime washed or painted at least once a year;
- e) All runs and outside areas of confinement shall be dug or otherwise cleaned regularly to prevent odors arising therefrom; and
- f) All refuse resulting from the keeping of pigeons shall be disposed of in a sanitary manner in accordance with the requirements of Alberta Health.

18.4. One property shall never house more than eighty (80) pigeons at one time.

19. PENALTIES AND ENFORCEMENT

- 19.1. No Person shall willfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and engaged in the enforcement of the provisions of this Bylaw.
- 19.2. Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than Ten Thousand (\$10,000) Dollars, imprisonment for a term not exceeding one (1) year, or both.
- 19.3. Where there is a specified penalty listed for an offence in Appendix "A", Appendix "B", or Appendix "F" of this Bylaw, that amount is the minimum specified penalty for the offence.
- 19.4. Where a Person contravenes the same provision of this Bylaw two (2) or more times within one twelve (12) month period, the specified penalty payable in respect of the second or subsequent contravention shall be the amount stated in Appendix "A", Appendix "B", or Appendix "F", as the case may be.
- 19.5. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day or part of a day on which it continues.
- 19.6. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which that person is liable under the provisions of this Bylaw or any other bylaw.
- 19.7. Any Peace Officer who has reasonable and probable grounds to believe that any Person has contravened any provision of this Bylaw may issue and serve:
 - a) a Violation Tag allowing a payment of the specified penalty to the Town; or
 - b) a Violation Ticket allowing payment according to the provisions of the *Provincial Offences Procedure Act*, Revised Statutes of Alberta 2000, Chapter P-34 and amendments thereto.

- 19.8. Service of a Violation Tag will be sufficient if it is:
- a) personally served; or
 - b) served by regular mail to the person's last known mailing address.
- 19.9. If a Violation Ticket is issued in respect to an offence, the Violation Ticket may:
- a) specify the fine amount established by this Bylaw for the offence and provide that the Person may make a voluntary payment; or
 - b) require a Person to appear in Court without the alternative of making a voluntary payment.

20. GENERAL PROVISIONS

20.1. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

20.2. This Bylaw hereby repeals Bylaw No. 993-12, Bylaw No. 970-10, and Bylaw No. 1105-21.

READ A FIRST TIME THIS THE 4TH DAY OF FEBRUARY, 2025.

READ A SECOND TIME THIS THE 4TH DAY OF MARCH, 2025.

READ A THIRD TIME AND PASSED THIS THE 4TH DAY OF MARCH, 2025.

Mayor – Jim Depew

Chief Administrative Officer – Kurtis Pratt

DOGS

APPENDIX A

PENALTIES & FEES

Minimum Penalties

SECTION	OFFENCE	VIOLATION TAG / TICKET	
4.1; 6.4	Unlicensed Dog	\$200.00	\$250.00
4.2	Teasing, tormenting or provoking	\$100.00	\$150.00
4.3	Public Nuisance	\$100.00	\$150.00
4.4	Bait or Trap Animal	\$100.00	\$150.00
4.5	Untie Animal or Open Gate	\$100.00	\$150.00
4.6(a)	Barking, Howling or Disturbing	\$100.00	\$150.00
4.6(b)	Biting or Injuring a Person or Domestic Animal	\$300.00	\$350.00
4.6(c)	Chasing Person, Motor Vehicle, Bicycle	\$200.00	\$250.00
4.6(d)	Chasing or harassing a Domestic Animal	\$200.00	\$250.00
4.6(d)	Killing, attacking or injuring a Domestic Animal	\$300.00	\$350.00
4.6(e)	Damage to property	\$100.00	\$150.00
4.6(f)	Running at Large	\$100.00	\$150.00
4.7; 4.8	Defecation	\$200.00	\$250.00
4.9	Obstruction or Interference	\$500.00	\$550.00
4.10	Communicable Disease	\$100.00	\$150.00
4.11	Failure to keep Dog in season confined	\$100.00	\$150.00
4.12	Dog in Park	\$100.00	\$150.00
5	Failure to comply with Section 5	\$200.00	\$250.00
6.1	Exceeding permitted number	\$200.00	\$250.00
6.13	Transferring License	\$100.00	\$150.00
6.8	Dog not wearing Tag	\$50.00	\$75.00
6.5	Providing False Information	\$500.00	\$550.00
7	Failure to comply with Section 7	\$200.00	\$250.00

Appendix B

Minimum Penalties for Vicious Dogs

SECTION	OFFENCE	VIOLATION TAG / TICKET	
6.10	Unlicensed Dog	\$1,000.00	\$1,500.00
6.12	Not wearing Vicious Dog Tag	\$100.00	\$200.00
4.3	Public Nuisance	\$1,000.00	\$1,500.00
4.6(a)	Barking, Howling or Disturbing	\$500.00	\$600.00
4.6(b)	Biting or Injuring a Person	\$1,500.00	\$2,000.00
4.6(c)	Chasing Person, Motor Vehicle, Bicycle	\$1,500.00	\$2,000.00
4.6(d)	Chasing or harassing a Domestic Animal	\$1,000.00	\$1,500.00
4.6(d)	Killing, attacking or injuring a Domestic Animal	\$1,500.00	\$2,000.00
4.6(e)	Damage to property	\$1,000.00	\$1,500.00
4.6(f)	Running at Large	\$1,000.00	\$1,500.00
4.9	Obstruction or Interference	\$500.00	\$750.00
4.10	Failure to comply with Communicable Disease provisions	\$500.00	\$750.00
5.1	Failure to keep Vicious Dog under control of responsible adult person	\$1,000.00	\$1,500.00
5.2(a)	Failure to notify Town of Vicious Dog	\$1,000.00	\$1,500.00
9.2(b)	Failure to keep Vicious Dog in Secure Enclosure	\$1,000.00	\$1,500.00
5.2(c)	Failure to keep Vicious Dog under Control	\$1,000.00	\$1,500.00
5.2(d)	Failure to keep Vicious Dog properly muzzled	\$1,000.00	\$1,500.00
5.2(e)	Failure to keep Vicious Dog restrained in Motor Vehicle	\$1,000.00	\$1,500.00
5.2(f)	Transporting Vicious Dog outside passenger cab of Motor Vehicle	\$1,000.00	\$1,500.00
5.2(g)	Failure to provide proof of insurance	\$1,000.00	\$1,500.00
5.2(h)	Failure to include notification provision	\$1,000.00	\$1,500.00
5.2(i)	Failure to provide proper signage	\$1,000.00	\$1,500.00
5.9	Failure to tattoo or microchip	\$1,000.00	\$1,500.00
5.10	Failure to apply for Vicious Dog License	\$1,000.00	\$1,500.00
5.13	Failure to notify Town if Vicious Dog sold, gifted, transferred or dies	\$250.00	\$300.00
6.5	Providing False Information	\$500.00	\$750.00
6.11	No License	\$1,000.00	\$1,500.00
6.14	Transferring License	\$1,000.00	\$1,500.00

APPENDIX C

DOG FANCIER'S LICENSE APPLICATION FORM

Proposed License Holder's name(s): _____

Property address: _____

Legal Description: Lot or Unit: _____ Block: _____ Plan: _____

1. This application is limited to the following Dogs:

<u>Breed</u>	<u>Tattoo or Microchip</u> (where applicable)	<u>Registration Number</u> (where applicable)
--------------	--	--

- 1.
- 2.
- 3.
- 4.

* A copy of the any applicable registration papers for the Dogs must accompany the Application.

2. The Dogs will be housed in the following manner (ie. are the Dogs going to be kept in the house or another building on the property, what access to the outside will the Dogs have, how much time will the Dogs spend outside every day):

- 3. The following provisions will be undertaken to minimize and control any noise caused by the Dogs:
- 4. The following provisions will be undertaken to remove all waste caused by the Dogs:

Other Conditions:

I certify that:

- a) I am 18 years of age or older,
- b) I own or rent the Property where the Dogs will be kept,
- c) I am the proposed License Holder,
- d) I am the Owner of the listed Dogs, and
- e) All the information in this Application is true.

Dated this _____ day of _____, 20__.

[Applicant's Signature]

[Applicant's printed Name]

APPENDIX D

NOTICE OF VIOLATION AND IMPOUND

[Date]

[Owner name and address]

You are hereby notified that a Dog bearing Dog License No. _____ for 20__, registered under the above name and address, was impounded by the Town of Raymond on ____ day of _____, 20__ for the following reasons:

[Description of reasons for impounding the Dog]

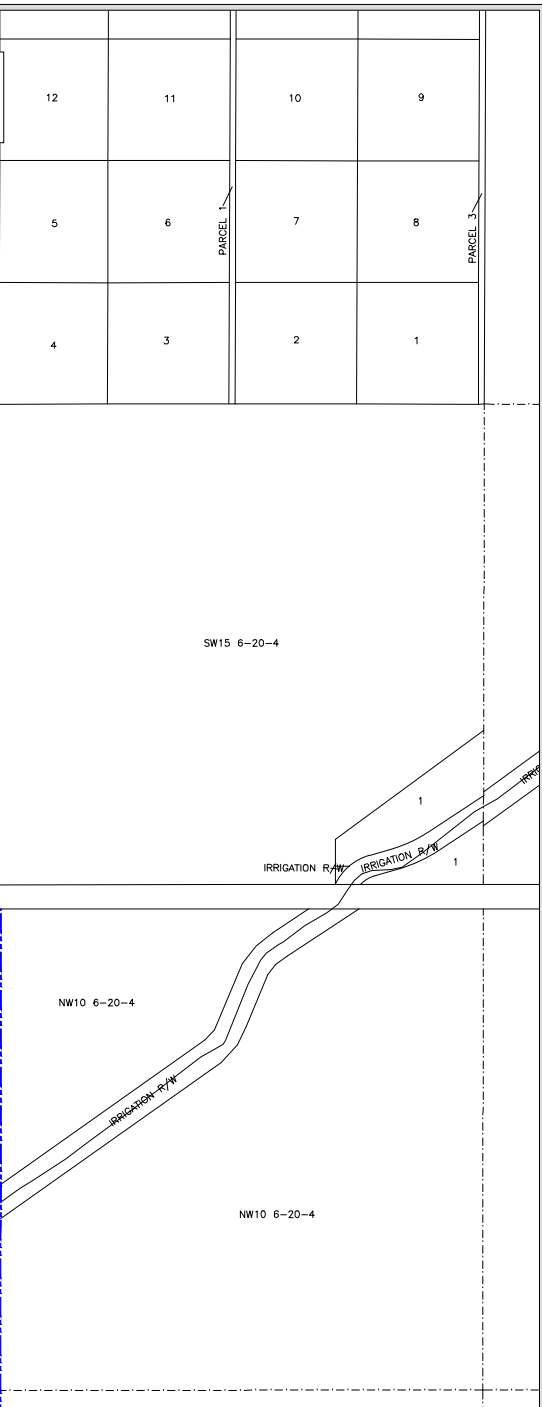
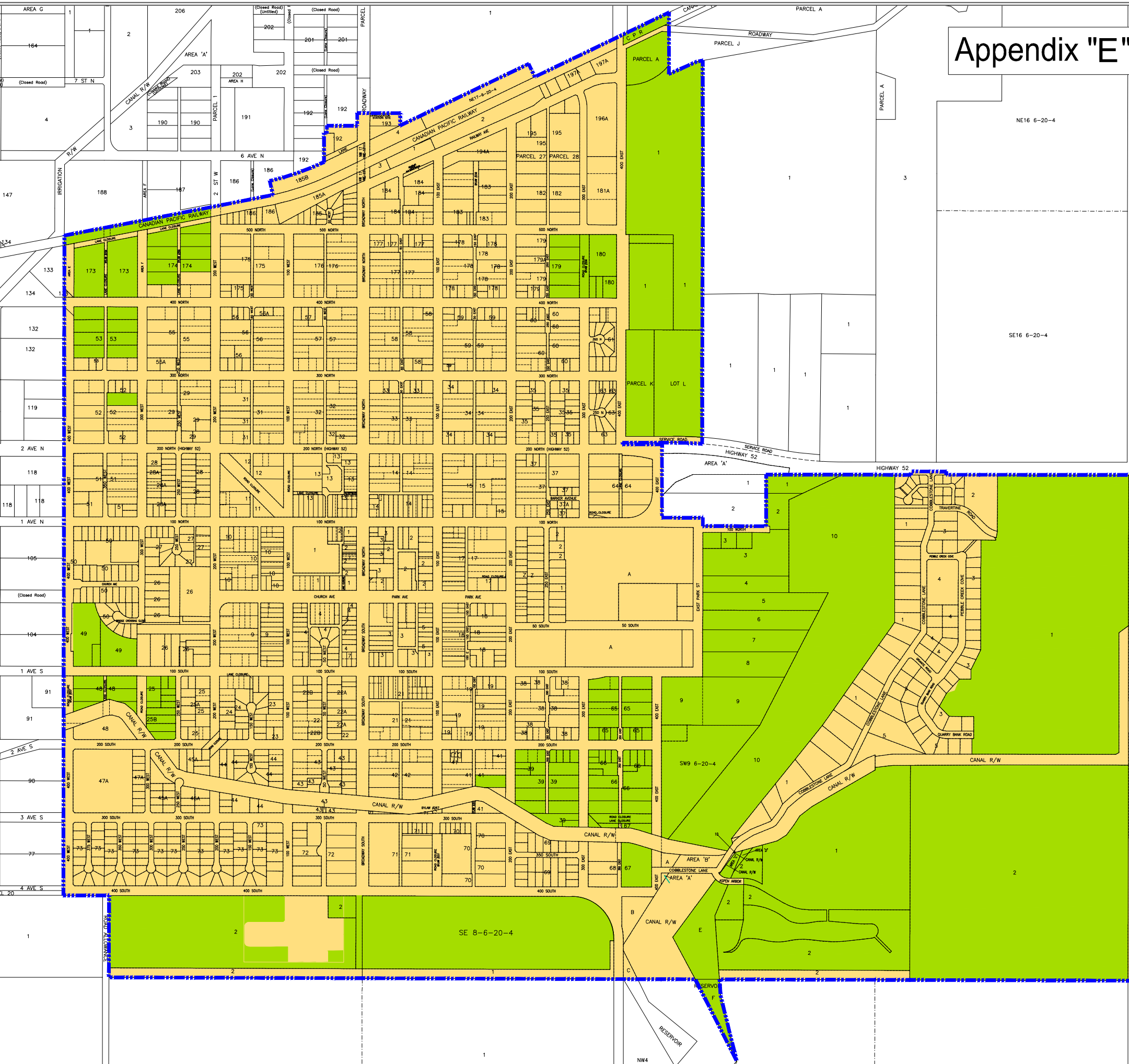
You may claim the Dog and pay all impoundment charges at [Set out address of Animal Shelter] at any time between [Set out hours of operation and days of week that Shelter is open].

Unless said Dog is claimed and all impoundment charges are fully paid on or before the ____ day of _____, 20__, the Dog will be sold, destroyed, or otherwise disposed of pursuant to Bylaw _____.

[Printed Name and Signature]

Town of Raymond Bylaw Enforcement Officer

Appendix "E"



TOWN OF RAYMOND

Animal Regulations Bylaw 1144-25

- Town Boundary
- Animal Regulations Bylaw Zone 1
- Animal Regulations Bylaw Zone 2

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
 TEL 403-329-1344
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



LIVESTOCK

APPENDIX E (Continued)

Properties highlighted in **Green** are Zone 2 and may have an Animal permit subject to Zone 2 conditions set out in this Bylaw.

Properties highlighted in **Yellow** are Zone 1 and are not permitted to possess Animal or Summertime Pasture permits.

APPENDIX F

Fees & Penalties

	Amount
Green Properties (Zone 2 Animal Permit)	See Current Fees and Charges Bylaw
Summertime Pasture Permit	See Current Fees and Charges Bylaw
Violation Fine (per offence)	\$250.00

APPENDIX G

Animal Permit

The Town of Raymond hereby grants the following Animal Permit.

Permit Date: _____

Permit Holder	Street Address	Telephone Number

An Animal Permit is hereby granted to keep the following animal(s) within the municipal boundaries of the Town of Raymond.

Type of Animal	Number of Animals

Property Location and Permit Conditions:

Lot(s)	Block	Plan

Street Address

--

This Animal Permit is granted subject to the following conditions:

--

Type of Permit	Permit Expiry Date

This Animal Permit is granted subject to the provisions of Bylaw 1144-25, any other Town Bylaw, and Provincial Legislation regarding regulating animals. All facilities must be kept clean and nuisance controlled to the satisfaction of Town Designated Officers. This permit is subject to review upon the receipt of any written and justifiable complaint at the sole discretion of the Town. This permit may be revoked or amended at any time by the Council of the Town of Raymond.

Designated Officer, Town of Raymond

Signature of Applicant

URBAN HENS

APPENDIX H

SECTION	OFFENCE	PENALTY 1st Offence	PENALTY 2nd & Subsequent Offence
3.1 a)	Keep a rooster	\$250	\$500
3.1 b)	Keep an unlicensed urban hen	\$250	\$500
4.3	Fail to renew urban hen license	\$250	\$500
4.6	Transfer urban hen license	\$250	\$500
4.7	Fail to produce urban hen license upon demand	\$250	\$500
5.1 a)	Fail to provide adequate coop space for number of hens	\$250	\$500
5.1 b)	Coop improperly located	\$250	\$500
5.1 c)	Fail to provide nest box or perch per urban hen	\$250	\$500
5.1 d)	Allow urban hen to be outside coop	\$250	\$500
5.1 e)	Fail to adequately provide for essential hen behaviour	\$250	\$500
5.1 f)	Fail to maintain coop to prevent odors	\$250	\$500
5.1 g)	Fail to prevent rodents/animals from entering coop	\$250	\$500
5.1 h)	Fail to keep food and water in coop	\$250	\$500
5.1 i)	Fail to keep coop secured	\$250	\$500
5.1 j)	Fail to remove waste in timely manner	\$250	\$500
5.1 k)	Fail to properly store feed	\$250	\$500
5.1 l)	Fail to properly store manure	\$250	\$500
5.1 m)	Fail to properly dispose of manure	\$250	\$500
5.1 n)	Fail to follow biosecurity procedures	\$250	\$500
5.1 o)	Keep urban hens for other than personal use	\$250	\$500
5.2 b)	Slaughter urban hen on property	\$250	\$500
5.2 c)	Unlawfully dispose of urban hen	\$250	\$500
5.2 d)	Keep urban hen in other form of shelter other than coop	\$250	\$500

URBAN BEEKEEPING

APPENDIX I

Urban Beekeeping License Application

An Urban Beekeeping License is required for Beekeeping in the Town of Raymond. Please complete the following form and submit the application with the supporting documentation. The Urban Beekeeping License is valid for the calendar year following the date of issuance.

1. APPLICANT CONTACT INFORMATION

First Name: _____ Last Name: _____

Full Address: _____

Phone Number: _____ Email Address: _____

As the applicant, I affirm that I:

- I am the registered property owner.
- I have permission from the registered property owner to apply to keep bees on the property (attach written consent from the property owner).

2. SITE INFORMATION

Location/Address of the Hive(s): _____ Number of Hives: _____

Please provide a drawing that shows the Hive(s) location on the property, and associated setbacks if there is no fence and/or the property is adjacent to a pedestrian walkway.

- a. Do you have a fence surrounding the rear property? Yes No
- b. Are the hive(s) located 6.1m (20 feet) away from all property lines? Yes No
If answered 'No' to 2b, the application will be refused.
- c. Is your property located adjacent to a pedestrian walkway? Yes No
- d. If 'Yes' to 2c, are the hives located 6.1m (20 feet) from the property line? Yes No
If answered 'No' to 2d, the application will be refused.

3. LICENSE FEE

The Urban Beekeeping License fee is \$75.00, as per the Town of Raymond Fees and Charges Bylaw. The fee is required to be paid at the time of application.

4. NEIGHBOUR CONSENT

- I, the applicant, have successfully received consent from 51% of neighbouring properties (attach a copy of the completed consent forms)

5. TRAINING REQUIREMENT

I, the applicant, have successfully completed urban beekeeping training (attach a copy of the course certificate).

Signature of Applicant

Signature of Designated Officer

APPENDIX J

Urban Beekeeping Neighbour Consent Form

Neighbour Consent Form

Your neighbour at _____ would like to apply to participate in Urban Beekeeping in the Town of Raymond. The applicant must receive consent from 51% of their adjacent neighbours to continue with the application process.

The program places significant requirements on Urban Hen Keeping applicants to ensure the wellbeing of the bees. In addition to your consent, there are number of requirements on my license and are as follows:

- Hives are to be placed a minimum of 6.1 m (20 ft) from each property line.
- Hives must include a bottom board and hive cover.
- Each site owner must complete an Urban Beekeeping training course from an accepted or recognized organization.

Do not sign this form if you are NOT giving consent to the issuance of an Urban Beekeeping License. By signing this form, you are providing written consent for the issuance of the license.

I verify that I am the adjacent property owner or am authorized to give this consent on behalf of the adjacent property owner. I hereby give my permission for Urban Bees to be kept at this property.

Printed name: _____

My address: _____

My phone number(s): (daytime) _____ **(Other)** _____

My e-mail: _____

Signature: _____ **Date:** _____