

**BYLAW NO. 1129-23**  
**A BYLAW OF THE TOWN OF RAYMOND**  
**IN THE PROVINCE OF ALBERTA**  
**TO ESTABLISH FEES, RATES, AND CHARGES FOR MUNICIPAL SERVICES**

**WHEREAS** the Municipal Government Act (MGA), R.S.A 200, Chapter M-26, as amended or repealed and replaced from time to time, authorizes the Council of a municipality to pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

**AND WHEREAS** the Municipal Government Act (MGA), R.S.A 200, Chapter M-26, as amended or repealed and replaced from time to time, authorizes the Council of a municipality to pass bylaws for the establishment of fees for licenses, permits and approvals;

**AND WHEREAS** the MGA provides for the provision of municipal utility services subject to the terms, costs or charges established by Council;

**NOW THEREFORE**, the Council of the Town of Raymond, duly assembled, enacts as follows:

**1. SHORT TITLE**

- 1.1. This Bylaw may be known as the “2024 Fees and Charges Bylaw.”

**2. DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

- 2.1. **CHIEF ADMINISTRATIVE OFFICER (CAO)** means the Chief Administrative Officer of the Town appointed by Council, or his or her designate;
- 2.2. **COUNCIL** means the Council of the Town of Raymond;
- 2.3. **TOWN** means the Town of Raymond.

**3. PROVISIONS**

- 3.1. The fees and charges payable for municipal services provided by the Town shall be as outlined in “Schedule A”, which is attached to and forms part of this Bylaw.

**4. SEVERABILITY CLAUSE**

- 4.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

Bylaw No. 1122-22 will be rescinded upon a 3rd and final reading of this Bylaw.

READ A FIRST TIME THIS THE 7<sup>th</sup> DAY OF NOVEMBER, 2023.

READ A SECOND TIME THIS THE 5<sup>th</sup> DAY OF DECEMBER, 2023.

READ A THIRD TIME AND PASSED THIS THE 5<sup>th</sup> DAY OF DECEMBER, 2023.

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Mayor – James Depew

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Chief Administrative Officer – Kurtis Pratt

# Schedule A

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# COMMUNITY SERVICES

<b>Arena</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Rental Rates – per hour</b>		
Local Youth Group	\$95	<b>\$95</b>
Adult of 'Non-Local Youth' Group	\$130	<b>\$130</b>
Non 'Prime-Time' Rates	\$50	<b>\$50</b>
Westwind School	\$25/Flood	\$25/Flood
<b>Off Season Rental Rate – per hour</b>		
Groups & Private	\$50	\$50
Raymond Minor Sports Group	\$25	\$25
Mezzanine in Arena	\$25	\$25
<b>Public Skate – per session</b>		
Individual (Ages 0-6)	Free	Free
Individual (Ages 7+)	\$2	\$2
Family	\$10	\$10

<b>Campground</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>No Services</b>		
Daily	\$25	\$25
Weekly	\$150	\$150
Monthly	N/A	N/A
<b>With Services</b>		
Daily	\$40	\$40
Weekly	\$250	\$250
Monthly	N/A	N/A

<b>Cemetery</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Lot Prices</b>		
Cemetery Marker Fee	\$25	\$25
Cemetery Plot Purchase Price (includes perpetual care)	\$850	\$850
Columbarium Niche Purchase Price (includes 1 <sup>st</sup> Open & Close and perpetual care)	\$1,000	\$1,000
<b>Interment Rates (Opening &amp; Closing)</b>		
Interment Cost (during regular work hours)	\$1,000	\$1,000
Interment Costs (after hours and on weekends (Fri after 11am & Sat))	\$1,200	\$1,200
Interment Costs (Sundays & Holidays)	\$2,200	\$2,200
<b>Under 2 years of age Interment Rates (Opening &amp; Closing)</b>		
Interment Cost (during regular work hours)	Free	Free
Interment Costs (after hours and on weekends (Fri after 11am & Sat))	\$425	\$425
Interment Costs (Sundays & Holidays)	\$1,150	\$1,150
<b>Cremation &amp; Columbarium Rates (Opening &amp; Closing)</b>		
<b>Cremation Opening and Closing (In Ground Plot)</b>		
Cremation Plot (during regular work hours)	\$500	\$500
Cremation Plot (after hours and on weekends (Fri after 11am & Sat))	\$600	\$600
Cremation Plot (Sundays & Holidays)	\$1,100	\$1,100
<b>Columbarium Niche</b>		
1 <sup>st</sup> Open and Close Regular hours	Inc with purchase	Inc with purchase
1 <sup>st</sup> Open and Close After hours and on weekends Fri after 11am & Sat)	\$200	\$200
1 <sup>st</sup> Open and Close Sundays & Holidays)	\$400	\$400
Plaque Replacement	\$125	\$125
2 <sup>nd</sup> Open and Close (Regular hours)	\$150	\$150
2 <sup>nd</sup> Open and Close (After hours and Holidays)	\$250	\$250
<b>Disinterment</b>		
Casket	Double Regular Fee for that day	Double Regular Fee for that day
Cremation	\$250	\$250

<b>Golf Course</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Memberships &amp; Passes</b>		
Single Adult Membership 5 Day	\$580	\$580
Single Adult Membership 7 Day	\$810	\$810
Couple 5 Day Membership	\$975	\$975
Couple 7 Day Membership	\$1,400	\$1,400
60+ Single Membership 5 Day	\$490	\$490
60+ Single Membership 7 Day	\$685	\$685
60+ Couple 5 Day Membership	\$800	\$800
60+ Couple 7 Day Membership	\$1,200	\$1,200
Family Membership – includes 2 adult memberships and unlimited children under 18	\$1,500	\$1,500
Post-Secondary Student Membership – Student ID required (25 years and younger)	\$330	\$350
Junior Membership – 14 years and under (restricted times to golf – M-F 12:00 – 5:00 pm and Sat & Sun after 4:00 pm, unless playing with an adult)	\$125	\$125
Junior Membership – 15 – 18 years old (unrestricted)	\$200	\$200
<b>Green Fees</b>		
	9/18 Holes	9/18 Holes
Golf Weekdays – 9 holes	\$18/\$30	\$18/\$30
Golf Weekends – 9 holes	\$24/\$40	\$24/\$40
Punch Card (10 rounds of 9 holes)	\$175	\$175
Footgolf Weekday (18 Holes only)	\$18	\$18
Footgolf Weekend (18 Holes only)	\$24	\$24
Footgolf Weekday Family (Up to 6 people) (18 Holes only)	N/A	N/A
Footgolf Weekend Family (Up to 6 people) (18 Holes only)	N/A	N/A
<b>Cart Rental</b>		
Cart Rental – 9 holes	\$24/cart	\$24/cart
Cart Rental – Season (18 holes daily limit) 7 Day	\$660	\$660
Cart Rental – Season (18 holes daily limit) 5 Day	\$550	\$550
Seasonal Personal Golf Cart Trail fee	\$110	\$110
Daily Personal Golf Cart Trail fee	\$10	\$10
<b>Driving Range</b>		
Season Pass – 1 bucket per day (\$110)	\$180/\$75 (Jr)	\$180/\$75 (Jr)
Punch Card (10) - 1 bucket per day	\$60	\$60
1 bucket	\$7	\$7
<b>Cart Storage (Season)</b>		
Power Carts	\$350	\$350
Gas Carts	\$400	\$400
<b>Golf Simulator</b>		
Single General Membership – one month	\$100	\$100
Couple Membership – one month	\$175	\$175
Single General Membership – six months	\$500	\$500
Couple Membership – six months	\$875	\$875
General Drop-In – two-hour session	\$25	\$25

<b>Pool</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Day Admissions</b>		
Individual (Ages 0-3)	Free	Free
Individual (Ages 4-17)	\$5	\$5
Individual (Ages 18+)	\$6	\$6
Family	\$20	\$20
<b>Programs</b>		
Lane Swim	Age rate	Age rate
Aqua Fit	Age rate	Age rate
Swim Lesson – per course	\$50	\$50
Private Lesson – per course	\$60	\$60
Swim Club User Fee	N/A	\$50
<b>Passes &amp; Rentals</b>		
Single Season Pass	\$105	\$105
Family Season Pass	\$230	\$230
Any Age - Punch Pass (10 swims)	\$50	\$50
Pool Rental per hour (up to 200 people)*	\$200	\$200

\*For more than 200 people in a rental, charge a \$25/hour life-guard fee per 40 additional swimmers.  
School may reserve the pool during the month of June at a lifeguard fee only. (\$20/hr./lifeguard)

<b>VSP Sports Fields</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Club Facility Rental Rates – per season</b>		
Minor Baseball Association – per person	\$20	\$20
Minor Softball Association – per person	\$20	\$20
Minor Football Association – per person	\$20	\$20
Minor Soccer Association – per person	\$20	\$20
Minor Tennis Association – per person	\$20	\$20
School Programs – per person	N/A	N/A
Full Complex (4 Fields) ½ Day Rental	\$600	\$600
Full Complex (4 Fields) Full Day Rental	\$1,000	\$1,000
Individual Field per event (up to 3 hours)	\$250	\$250
Individual Field per event (up to 8 hours w/ \$100 fee per additional hour)	\$600	\$600
Snow removal fee (charged when snow and ice is removed from field to accommodate an event)	\$150	\$150
Snow removal fee (charged when snow and ice is removed from bleachers to accommodate an event)	\$150	\$150
Cleaning fee (charged when user groups leave facility in need of cleaning)	\$100	\$100

<b>Community Centre Board Room &amp; Theatre</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
<b>Community Centre Board Room Rental Rates</b>		
Board Room Rental per hour	\$30	\$30
<b>Theatre Booking - Business Meetings</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$75	\$75
Full Day	\$150	\$150
Practice Time	½ rate	½ rate
<b>Theatre Booking - Charge at Door Events</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$75	\$75
Full Day	\$150	\$150
Practice Time	½ rate	½ rate
<b>Theatre Booking - Free Events</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$60	\$60
Full Day	\$100	\$100
Practice Time	½ rate	½ rate
<b>Theatre Booking - Movie Events</b>		
Full Day	\$200	\$200
<b>Theatre Booking – Westwind School Hourly Rates</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$60	\$60
Full Day	\$100	\$100
Practice Time	½ rate	½ rate
<b>Special Production Rates – per production</b>		
Raymond School Rate & Show Choir		
Show Weeks	\$300	\$300
Practice Weeks/3 days + rentals	\$150	\$150
Raymond Playhouse Rates	\$700	\$700
Raymond High School Band	\$60	\$60
<b>Additional Fees</b>		
Concession Equipment Rental - additional fee charged per day	\$25	\$25
Digital Box Office - online ticket sales program charged per show day	\$15	\$15
Cleaning Fee/Penalty - as per theatre policy	\$100	\$100



# DEVELOPMENT SERVICES

<b>Development Permits</b>	<b>2024 Fee</b>	<b>2024 Fee</b>
<b>Residential Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Single Family Dwelling	\$100	Additional \$200
Multi-Family Dwellings Including Institutional Housing (the total number of units in the complex will be used to determine the fee)		
2-4 Units	\$100	Additional \$200
4+ Units	\$150	Additional \$200
New Secondary Suite (Defined in Land Use Bylaw as “Duplex”)	\$50	Additional \$200
Addition of / or Renovation to: A Covered or Uncovered Deck, Attached Garage or Detached Garage, Porch, Breezeway, Accessory Structure (Shed) greater than 10m <sup>2</sup> (108ft <sup>2</sup> )	\$50	Additional \$200
First Accessory Structure (Shed) less than 10m <sup>2</sup> (108ft <sup>2</sup> )	\$0	N/A
Accessory Structure (Shed) greater than 10m <sup>2</sup> (108ft <sup>2</sup> )	\$50	Additional \$200
Removal of Manufactured Home	\$0	N/A
Manufactured Home moved into a designated Manufacture Home Park or Lot Zoned Manufacture Home Park (R-2)	\$0	N/A
Shipping Containers (Temporary)		\$50 + \$500 Deposit
<b>Commercial Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Commercial Buildings		
0-465.5m <sup>2</sup> (5,000ft <sup>2</sup> )	\$100	Additional \$200
465.5m <sup>2</sup> – 1,858m <sup>2</sup> (5,001ft <sup>2</sup> – 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200
<b>Industrial Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Industrial Buildings		
0-465.5m <sup>2</sup> (0ft <sup>2</sup> - 5,000ft <sup>2</sup> )	\$100	Additional \$200
465.6m <sup>2</sup> – 1,858m <sup>2</sup> (5,001ft <sup>2</sup> - 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200
<b>Institutional Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Public Service Buildings such as: Churches, Schools, Auditoriums, Community Halls, Fire Halls, Police Stations, Government Office Buildings etc.		
0-929m <sup>2</sup> (0ft <sup>2</sup> - 10,000ft <sup>2</sup> )	\$100	Additional \$200
929.1m <sup>2</sup> – 1,858m <sup>2</sup> (10,001ft <sup>2</sup> - 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200

<b>Planning Permits</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Compliance Certificate	\$50	\$50
Land Use Bylaw Amendment (Including Land Use District Rezoning)	\$800	\$800
Area Structure Plan Amendment	\$800	\$800
Subdivision and Development Appeal Fee	\$300	\$300

<b>Additional / Miscellaneous Fee(s)</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Fences Requiring Permit / Waiver (Height or Location)	\$250	\$250
Discretionary Use Permit	\$250	\$250
Demolition Permit	\$0	\$0
Offsite Levy – for new development requiring connection to sewer or water charged per dwelling unit (See Bylaw No. 678-78)	\$200	\$200
Water Meter – 1 each per dwelling unit – 5/8"	\$700	\$700
Foundation Elevation / Grade Inspection Fee		
If Permit pulled by entity on TOR Qualified Builder List	\$500	\$500
If Permit pulled by entity <b>NOT</b> on TOR Qualified Builder List	\$1,000	\$1,000
Refundable Landscape Deposit (for completing conditions of a permit including exterior finishes, landscaping, and driveway paving)	\$2,500	\$2,500
Occupancy Permit		
- Regular Fee if submitted prior to occupancy	\$0	\$0
- Late Occupancy fee for applications submitted after occupancy has already commenced	\$500	\$500

<b>Penalties and Enforcement</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Late Application Fee (Applications made after the development has commenced) Note: Max \$2000	\$500	\$500
Land Use Bylaw Violations – Enforcement Notice Admin Fee		
• 1 <sup>st</sup> Notice	\$0	\$0
• 2 <sup>nd</sup> Notice	\$200	\$200
• 3 <sup>rd</sup> Notice	\$400	\$400
• Notice of Stop Order	\$600	\$600

## CORPORATE SERVICES

<b>Administrative Fees</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Paper Copy of Town Utility Bill	\$3	\$3
Property Information Request (Assessment & Real Estate Companies)	\$15	\$15
Freedom of Information and Protection of Privacy Information Request	\$25	\$25
Tax Certificates	\$35	\$35
NSF Cheque	\$45	\$45
Tax Notification	\$120	\$120
Land Rental Rate per acre per year	\$75	\$75
Local Assessment Review Board (LARB) Complaint	\$50	\$50
Composite Assessment Review Board (CARB) Complaint	\$650	\$650

<b>Business Licenses</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Permitted Use & Business License (Community Resident)	\$70	\$70
Discretionary Use Permit & Business License (Community Resident)	\$100	\$100
"Home Occupation 1" Business License	\$70	\$70
"Home Occupation 2" Business License	\$100	\$100
Annual Renewal of Approved Business License	\$70	\$70
Out of Town Business License (Non-Resident)	\$190	\$190
Hawker & Peddler License (Up to 4 Reps) (Daily / Yearly)	\$200/\$400	\$200/\$400
Huckster – Resident (6 Week / Yearly)	\$25/\$70	\$25/\$70
Huckster – Non-Resident (6 Week / Yearly)	\$50/\$190	\$50/\$190
Food Truck Resident (Daily / Yearly)	\$15/\$70	\$15/\$70
Food Truck Non-Resident (Daily / Yearly)	\$30/\$190	\$30/\$190
Food Truck Event (Town of Raymond Sponsored Event) per Event	\$70	\$70

# BYLAW ENFORCEMENT

<b>Animal Licensing</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Annual Dog License (Spayed or Neutered)	\$30	\$30
Annual Dog License (Not Spayed or Neutered)	\$55	\$55
Annual Vicious Dog License	\$200	\$200
Dog Fanciers License (Per Dog)	\$60	\$60
Dog Fanciers Application Fee (One-time)	\$125	\$125
Dog Tag Replacement	\$5	\$5
Impoundment Fine – First Offence	\$100	\$100
Impoundment Fine – Second Offence	\$200	\$200
Impoundment Fine – Third Offence	\$400	\$400
Impoundment Fee per day	\$20	\$20
Animal Permits	\$65	\$65
Urban Hen License	\$30	\$30

<b>Tall Grass</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Trash Mowing Service – per hour (minimum \$300 charge)	\$200	\$250

## OPERATIONAL SERVICES

<b>Solid Waste</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Monthly Collection Fee – Residential	\$21.50	\$21.50
Monthly Reserve & Maintenance Fee – Residential	\$6	\$6
Garbage bin – 98 litre waste bin replacement cost (first one is free)	\$150	\$150
Service call for replacement of lids or wheels on 98 litre waste bins	\$25	\$25
Monthly Collection Fee – Commercial*		
• Business Lite (up to 4.0 cubic meters picked up 2 times per week)	\$30	\$30
• Business Heavy (up to 4.0 cubic meters picked up 5 times per week)	\$130	\$130
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Collection Fee – Institutional*		
• Institutional Lite (up to 4.0 cubic meters picked up 2 times per week)	\$130	\$130
• Institutional Heavy (up to 4.0 cubic meters picked up 5 times per week)	\$225	\$225
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Clean Up Day Collection Fee – per collection	\$25	\$25
White Goods Fee – per item containing Freon	\$40	\$40

**\*Anything that does not fit into these categories would be considered a special rate category and would be tailored and billed accordingly.**

<b>Wastewater</b>	<b>2023 Fees</b>	<b>2024 Fees</b>
Monthly Collection Fee – Residential	\$15	\$15
Monthly Reserve & Maintenance Fee – Residential	\$6	\$6
Monthly Collection Fee – Commercial	\$28	\$28
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Collection Fee – Institutional	\$122	\$122
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Monthly Collection Fee – Rural Wastewater*	\$30	\$30
Monthly Reserve & Maintenance Fee – Rural Wastewater*	\$6	\$6
New Wastewater Service Fee – 4” line	As per quote	As per quote
Daily Sewer Snake Rental	\$55	\$55
Dumping of Bulk Waste Water at Lift Station or Lagoon (billed per load)	\$250	\$250
Sewer Inspection – Chamber Service Call I (damaged lid)	Market value of lid at time of call + \$50 service fee	Market value of lid at time of call + \$50 service fee
Sewer Inspection – Chamber Service Call II (damaged flapper)	Market value of flapper at time of call + \$50 service fee	Market value of flapper at time of call + \$50 service fee
Sewer Inspection – Chamber Service Call III (broken inspection chamber resulting in sewer back-up)	All costs incurred by the Town to clear obstruction	All costs incurred by the Town to clear obstruction

<b>Water and Raw Water</b>	<b>2023 Fee</b>	<b>2024 Fee</b>
Monthly Distribution Fee – Residential	\$22	\$22
Monthly Reserve & Maintenance Fee – Residential	\$5	\$5
Monthly Consumption Fee – Residential (per cubic meter)	\$0.99	\$1
Monthly Distribution Fee – Commercial	\$28	\$28
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Consumption Fee – Commercial (per cubic meter)	\$0.99	\$1
Monthly Distribution Fee – Institutional	\$122	\$122
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Monthly Consumption Fee – Institutional (per cubic meter)	\$0.99	\$1
Monthly Distribution Fee – Rural Residential	\$52	\$52
Monthly Reserve & Maintenance Fee – Rural	\$20	\$20
Monthly Consumption Fee – Rural Residential (per cubic meter)	\$0.99	\$1
Monthly Distribution Fee – Rural Residential (No Meter)	\$138	\$138
Monthly Consumption Fee – Raw Water (Residential)	\$14	\$14
Monthly Consumption Fee – Raw Water (Institutional)	\$40	\$40
Bulk Water Fee Fob (per cubic meter)	N/A	\$4
Bulk Water Fee Coin Fob (per cubic meter)	\$4	\$5.75
Water Turn-On Fee (regular working hours)	\$50	\$50
Water Turn-Off Fee (regular working hours)	\$50	\$50
Water Turn-On Fee (after hours)	\$125	\$125
Water Turn-Off Fee (after hours)	\$125	\$125
New Water Service Fee - 3/4" line	\$800 for meter/pit  Connection As per quote	\$800 for meter  Connection As per quote
New Water Service Fee – Rural Property	\$20,000	\$20,000