

**BYLAW NO. 1122-22**  
**A BYLAW OF THE TOWN OF RAYMOND**  
**IN THE PROVINCE OF ALBERTA**  
**TO ESTABLISH FEES, RATES, AND CHARGES FOR MUNICIPAL SERVICES**

**WHEREAS** the Municipal Government Act (MGA), R.S.A 200, Chapter M-26, as amended or repealed and replaced from time to time, authorizes the Council of a municipality to pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

**AND WHEREAS** the Municipal Government Act (MGA), R.S.A 200, Chapter M-26, as amended or repealed and replaced from time to time, authorizes the Council of a municipality to pass bylaws for the establishment of fees for licenses, permits and approvals;

**AND WHEREAS** the MGA provides for the provision of municipal utility services subject to the terms, costs or charges established by Council;

**NOW THEREFORE**, the Council of the Town of Raymond, duly assembled, enacts as follows:

**1. SHORT TITLE**

- 1.1. This Bylaw may be known as the “2023 Fees and Charges Bylaw.”

**2. DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

- 2.1. **CHIEF ADMINISTRATIVE OFFICER (CAO)** means the Chief Administrative Officer of the Town appointed by Council, or his or her designate;
- 2.2. **COUNCIL** means the Council of the Town of Raymond;
- 2.3. **TOWN** means the Town of Raymond.

**3. PROVISIONS**

- 3.1. The fees and charges payable for municipal services provided by the Town shall be as outlined in “Schedule A”, which is attached to and forms part of this Bylaw.

**4. SEVERABILITY CLAUSE**

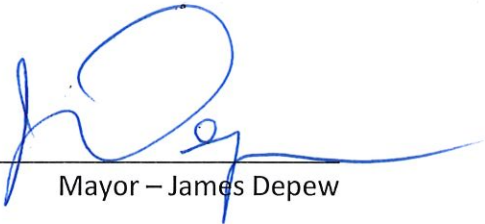
- 4.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

Bylaw No. 1110-21 will be rescinded upon a 3rd and final reading of this Bylaw.

READ A FIRST TIME THIS THE 6<sup>th</sup> DAY OF DECEMBER, 2022.

READ A SECOND TIME THIS THE 20<sup>th</sup> DAY OF DECEMBER, 2022.

READ A THIRD TIME AND PASSED THIS THE 20<sup>th</sup> DAY OF DECEMBER, 2022.



\_\_\_\_\_  
Mayor – James Depew



\_\_\_\_\_  
Chief Administrative Officer – Kurtis Pratt

# Schedule A

## Table of Contents

Community Services	4
Arena	4
Campground	4
Cemetery	5
Golf Course	6
Pool	7
VSP Sports Fields	7
Community Centre Board & Theater	8
Development Services	9
Development Permits	9
Planning Fees	10
Miscellaneous Fees	10
Penalties and Enforcement	10
Corporate Services	11
Administrative Fees	11
Business Licenses	11
Bylaw Enforcement	12
Animal Licenses	12
Tall Grass	12
Operational Services	13
Solid Waste	13
Wastewater	14
Water & Raw Water	15

## COMMUNITY SERVICES

<b>Arena</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Rental Rates – per hour</b>		
Local Youth Group	\$90	<b>\$95</b>
Adult of 'Non-Local Youth' Group	\$125	<b>\$130</b>
Non 'Prime-Time' Rates	N/A	<b>\$50</b>
Non-Local Westwind Group	\$25/Flood	\$25/Flood
<b>Off Season Rental Rate – per hour</b>		
Groups & Private	\$50	\$50
Raymond Minor Sports Group	\$25	\$25
Mezzanine in Arena	\$25	\$25
<b>Public Skate – per session</b>		
Individual (Ages 0-6)	N/A	Free
Individual (Ages 7+)	N/A	\$2
Family	N/A	\$10

<b>Campground</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>No Services</b>		
Daily	\$10	\$25
Weekly	\$65	\$150
Monthly	\$250	N/A
<b>With Services</b>		
Daily	\$25	\$40
Weekly	\$150	\$250
Monthly	\$600	N/A

<b>Cemetery</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Lot Prices</b>		
Cemetery Marker Fee	\$25	\$25
Cemetery Plot Purchase Price (includes perpetual care)	\$850	\$850
Columbarium Niche Purchase Price (includes 1 <sup>st</sup> Open & Close and perpetual care)	\$1,000	\$1,000
<b>Interment Rates (Opening &amp; Closing)</b>		
Interment Cost (during regular work hours)	\$1,000	\$1,000
Interment Costs (after hours and on weekends (Fri after 11am & Sat))	\$1,200	\$1,200
Interment Costs (Sundays & Holidays)	\$2,200	\$2,200
<b>Under 2 years of age Interment Rates (Opening &amp; Closing)</b>		
Interment Cost (during regular work hours)	Free	Free
Interment Costs (after hours and on weekends (Fri after 11am & Sat))	\$425	\$425
Interment Costs (Sundays & Holidays)	\$1,150	\$1,150
<b>Cremation &amp; Columbarium Rates (Opening &amp; Closing)</b>		
<b>Cremation Opening and Closing (In Ground Plot)</b>		
Cremation Plot (during regular work hours)	\$500	\$500
Cremation Plot (after hours and on weekends (Fri after 11am & Sat))	\$600	\$600
Cremation Plot (Sundays & Holidays)	\$1,100	\$1,100
<b>Columbarium Niche</b>		
1 <sup>st</sup> Open and Close Regular hours	Inc with purchase	Inc with purchase
1 <sup>st</sup> Open and Close After hours and on weekends Fri after 11am & Sat)	\$200	\$200
1 <sup>st</sup> Open and Close Sundays & Holidays)	\$400	\$400
Plaque Replacement	\$125	\$125
2 <sup>nd</sup> Open and Close (Regular hours)	\$150	\$150
2 <sup>nd</sup> Open and Close (After hours and Holidays)	\$250	\$250
<b>Disinterment</b>		
Casket	Double Regular Fee for that day	Double Regular Fee for that day
Cremation	\$250	\$250

<b>Golf Course</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Memberships &amp; Passes</b>		
Single Adult Membership 5 Day	\$580	\$580
Single Adult Membership 7 Day	\$810	\$810
Couple 5 Day Membership	\$975	\$975
Couple 7 Day Membership	\$1,400	\$1,400
60+ Single Membership 5 Day	\$490	\$490
60+ Single Membership 7 Day	\$685	\$685
60+ Couple 5 Day Membership	\$800	\$800
60+ Couple 7 Day Membership	\$1,200	\$1,200
Family Membership – includes 2 adult memberships and unlimited children under 18	\$1,500	\$1,500
Post-Secondary Student Membership – Student ID required (25 years and younger)	\$330	\$350
Junior Membership – 14 years and under (restricted times to golf – M-F 12:00 – 5:00 pm and Sat & Sun after 4:00 pm, unless playing with an adult)	\$125	\$125
Junior Membership – 15 – 18 years old (unrestricted)	\$200	\$200
<b>Green Fees</b>	<b>9/18 Holes</b>	<b>9/18 Holes</b>
Golf Weekdays – 9 holes	\$18/\$30	\$18/\$30
Golf Weekends – 9 holes	\$24\$/40	\$24\$/40
Punch Card (10 rounds of 9 holes)	\$175	\$175
Footgolf Weekday (18 Holes only)	\$15	\$18
Footgolf Weekend (18 Holes only)	\$20	\$24
Footgolf Weekday Family (Up to 6 people) (18 Holes only)	\$60	N/A
Footgolf Weekend Family (Up to 6 people) (18 Holes only)	\$80	N/A
<b>Cart Rental</b>		
Cart Rental – 9 holes	\$24/cart	\$24/cart
Cart Rental – Season (18 holes daily limit) 7 Day	\$660	\$660
Cart Rental – Season (18 holes daily limit) 5 Day	\$550	\$550
Seasonal Personal Golf Cart Trail fee	\$110	\$110
Daily Personal Golf Cart Trail fee	\$10	\$10
<b>Driving Range</b>		
Season Pass – 1 bucket per day (\$110)	\$180/\$75 (Jr)	\$180/\$75 (Jr)
Punch Card (10) - 1 bucket per day	\$60	\$60
1 bucket	\$7	\$7
<b>Cart Storage (Season)</b>		
Power Carts	\$350	\$350
Gas Carts	\$400	\$400
<b>Golf Simulator</b>		
Single General Membership – one month	\$100	\$100
Couple Membership – one month	\$175	\$175
Single General Membership – six months	\$500	\$500
Couple Membership – six months	\$875	\$875
General Drop-In – two-hour session	\$25	\$25

<b>Pool</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Day Admissions</b>		
Individual (Ages 0-3)	Free	Free
Individual (Ages 4-17)	\$5	\$5
Individual (Ages 18+)	\$6	\$6
Family	\$20	\$20
<b>Programs</b>		
Lane Swim	\$2 Drop In	Age rate
Aqua Fit	\$2 Drop In	Age rate
Swim Lesson – per course	\$45	\$50
Private Lesson – per course	\$55	\$60
<b>Passes &amp; Rentals</b>		
Single Season Pass	\$105	\$105
Family Season Pass	\$230	\$230
Any Age - Punch Pass (10 swims)	\$50	\$50
Pool Rental per hour (up to 200 people)*	\$175	\$200

\*For more than 200 people in a rental, charge a \$25/hour life-guard fee per 40 additional swimmers.

School may reserve the pool during the month of June at a lifeguard fee only. (\$20/hr./lifeguard)

<b>VSP Sports Fields</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Club Facility Rental Rates – per season</b>		
Minor Baseball Association – per person	\$15	\$20
Minor Softball Association – per person	\$10	\$20
Minor Football Association – per person	\$20	\$20
Minor Soccer Association – per person	\$20	\$20
Minor Tennis Association – per person	\$10	\$20
School Programs – per person	NA	NA
Full Complex (4 Fields) ½ Day Rental	\$600	\$600
Full Complex (4 Fields) Full Day Rental	\$1,000	\$1,000
Individual Field per event (up to 3 hours)	\$250	\$250
Individual Field per event (up to 8 hours w/ \$100 fee per additional hour)	\$400	\$600
Snow removal fee (charged when snow and ice is removed from field to accommodate an event)	\$150	\$150
Snow removal fee (charged when snow and ice is removed from bleachers to accommodate an event)	N/A	\$150
Cleaning fee (charged when user groups leave facility in need of cleaning)	\$50	\$100

<b>Community Centre Board Room &amp; Theatre</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
<b>Community Centre Board Room Rental Rates</b>		
Board Room Rental per hour	\$30	\$30
<b>Theatre Booking - Business Meetings</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$75	\$75
Full Day	\$150	\$150
Practice Time	½ rate	½ rate
<b>Theatre Booking - Charge at Door Events</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$75	\$75
Full Day	\$150	\$150
Practice Time	½ rate	½ rate
<b>Theatre Booking - Free Events</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$60	\$60
Full Day	\$100	\$100
Practice Time	½ rate	½ rate
<b>Theatre Booking - Movie Events</b>		
Full Day	\$200	\$200
<b>Theatre Booking – Westwind School Hourly Rates</b>		
Hourly Rate	N/A	N/A
Four Hour Block	\$60	\$60
Full Day	\$100	\$100
Practice Time	½ rate	½ rate
<b>Special Production Rates – per production</b>		
Raymond School Rate & Show Choir		
Show Weeks	\$300	\$300
Practice Weeks/3 days + rentals	\$150	\$150
Raymond Playhouse Rates	\$700	\$700
Raymond High School Band	\$60	\$60
<b>Additional Fees</b>		
Concession Equipment Rental - additional fee charged per day	\$25	\$25
Digital Box Office - online ticket sales program charged per show day	\$15	\$15
Cleaning Fee/Penalty - as per theatre policy	\$75	\$100



## DEVELOPMENT SERVICES

<b>Development Permits</b>	<b>2023 Fee</b>	<b>2023 Fee</b>
<b>Residential Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Single Family Dwelling	\$100	Additional \$200
Multi-Family Dwellings Including Institutional Housing (the total number of units in the complex will be used to determine the fee)		
2-4 Units	\$100	Additional \$200
4+ Units	\$150	Additional \$200
New Secondary Suite (Defined in Land Use Bylaw as “Duplex”)	\$50	Additional \$200
Addition of / or Renovation to: A Covered or Uncovered Deck, Attached Garage or Detached Garage, Porch, Breezeway, Accessory Structure (Shed) greater than 10m <sup>2</sup> (108ft <sup>2</sup> )	\$50	Additional \$200
First Accessory Structure (Shed) less than 10m <sup>2</sup> (108ft <sup>2</sup> )	\$0	N/A
Removal of Manufactured Home	\$0	N/A
Manufactured Home moved into a designated Manufacture Home Park or Lot Zoned Manufacture Home Park (R-2)	\$0	N/A
Shipping Containers (Temporary)		\$50 + \$500 Deposit
<b>Commercial Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Commercial Buildings		
0-465.5m <sup>2</sup> (5,000ft <sup>2</sup> )	\$100	Additional \$200
465.5m <sup>2</sup> – 1,858m <sup>2</sup> (5,001ft <sup>2</sup> – 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200
<b>Industrial Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Industrial Buildings		
0-465.5m <sup>2</sup> (0ft <sup>2</sup> - 5,000ft <sup>2</sup> )	\$100	Additional \$200
465.6m <sup>2</sup> – 1,858m <sup>2</sup> (5,001ft <sup>2</sup> - 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200
<b>Institutional Development Permit Fee(s)</b>	<b>Permitted Use</b>	<b>Discretionary Use OR Waiver</b>
Change of Occupancy / Use	\$50	Additional \$200
Public Service Buildings such as: Churches, Schools, Auditoriums, Community Halls, Fire Halls, Police Stations, Government Office Buildings etc.		
0-929m <sup>2</sup> (0ft <sup>2</sup> - 10,000ft <sup>2</sup> )	\$100	Additional \$200
929.1m <sup>2</sup> – 1,858m <sup>2</sup> (10,001ft <sup>2</sup> - 20,000ft <sup>2</sup> )	\$200	Additional \$200
1,858m <sup>2</sup> + (20,001ft <sup>2</sup> +)	\$400	Additional \$200

<b>Planning Permits</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Compliance Certificate	\$50	\$50
Land Use Bylaw Amendment (Including Land Use District Rezoning)	\$800	\$800
Area Structure Plan Amendment	\$800	\$800
Subdivision and Development Appeal Fee	\$300	\$300

<b>Additional / Miscellaneous Fee(s)</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Fences Requiring Permit / Waiver (Height or Location)	\$160	\$250
Discretionary Use Permit	\$160	\$250
Demolition Permit	N/A	\$0
Offsite Levy – for new development requiring connection to sewer or water charged per dwelling unit (See Bylaw No. 678-78)	\$200	\$200
Water Meter – 1 each per dwelling unit – 5/8"	\$700	\$700
Foundation Elevation / Grade Inspection Fee		
If Permit pulled by entity on TOR Qualified Builder List	\$500	\$500
If Permit pulled by entity <b>NOT</b> on TOR Qualified Builder List	\$1,000	\$1,000
Refundable Landscape Deposit (for completing conditions of a permit including exterior finishes, landscaping, and driveway paving)	\$2,500	\$2,500
Occupancy Permit		
- Regular Fee if submitted prior to occupancy	\$0	\$0
- Late Occupancy fee for applications submitted after occupancy has already commenced	\$50	\$50

<b>Penalties and Enforcement</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Late Application Fee (Applications made after the development has commenced) Note: Max \$2000	Double Permit Fee	\$500
Land Use Bylaw Violations – Enforcement Notice Admin Fee		
• 1 <sup>st</sup> Notice	\$0	\$0
• 2 <sup>nd</sup> Notice	\$200	\$200
• 3 <sup>rd</sup> Notice	\$400	\$400
• Notice of Stop Order	\$600	\$600

## CORPORATE SERVICES

<b>Administrative Fees</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Paper Copy of Town Utility Bill	\$2	\$3
Property Information Request (Assessment & Real Estate Companies)	\$15	\$15
Freedom of Information and Protection of Privacy Information Request	\$25	\$25
Tax Certificates	\$35	\$35
NSF Cheque	\$45	\$45
Tax Notification	\$120	\$120
Land Rental Rate per acre per year	\$75	\$75
Local Assessment Review Board (LARB) Complaint	\$50	\$50
Composite Assessment Review Board (CARB) Complaint	\$650	\$650

<b>Business Licenses</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Permitted Use & Business License (Community Resident)	\$70	\$70
Discretionary Use Permit & Business License (Community Resident)	\$100	\$100
"Home Occupation 1" Business License	\$70	\$70
"Home Occupation 2" Business License	\$100	\$100
Annual Renewal of Approved Business License	\$70	\$70
Out of Town Business License (Non-Resident)	\$190	\$190
Hawker & Peddler License (Up to 4 Reps) (Daily / Yearly)	\$200/\$400	\$200/\$400
Huckster – Resident (6 Week / Yearly)	\$25/\$70	\$25/\$70
Huckster – Non-Resident (6 Week / Yearly)	\$50/\$190	\$50/\$190
Food Truck Resident (Daily / Yearly)	\$15/\$70	\$15/\$70
Food Truck Non-Resident (Daily / Yearly)	\$30/\$190	\$30/\$190
Food Truck Event (Town of Raymond Sponsored Event) per Event	\$70	\$70

## BYLAW ENFORCEMENT

<b>Animal Licensing</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Annual Dog License (Spayed or Neutered)	\$26	\$30
Annual Dog License (Not Spayed or Neutered)	\$52	\$55
Annual Vicious Dog License	\$100	\$200
Dog Fanciers License (Per Dog)	\$55	\$60
Dog Fanciers Application Fee (One-time)	\$100	\$125
Dog Tag Replacement	\$5	\$5
Impoundment Fine – First Offence	\$100	\$100
Impoundment Fine – Second Offence	\$200	\$200
Impoundment Fine – Third Offence	\$400	\$400
Impoundment Fee per day	\$20	\$20
Animal Permits	\$65	\$65
Urban Hen License	N/A	\$30

<b>Tall Grass</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Trash Mowing Service – per hour (minimum \$300 charge)	\$200	\$200

## OPERATIONAL SERVICES

<b>Solid Waste</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Monthly Collection Fee – Residential	\$20.50	\$21.50
Monthly Reserve & Maintenance Fee – Residential	\$6	\$6
Garbage bin – 98 litre waste bin replacement cost (first one is free)	\$125	\$150
Service call for replacement of lids or wheels on 98 litre waste bins	\$25	\$25
Monthly Collection Fee – Commercial*		
• Business Lite (up to 4.0 cubic meters picked up 2 times per week)	\$29.50	\$30
• Business Heavy (up to 4.0 cubic meters picked up 5 times per week)	\$130	\$130
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Collection Fee – Institutional*		
• Institutional Lite (up to 4.0 cubic meters picked up 2 times per week)	\$130	\$130
• Institutional Heavy (up to 4.0 cubic meters picked up 5 times per week)	\$225	\$225
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Clean Up Day Collection Fee – per collection	\$25	\$25
White Goods Fee – per item containing Freon	\$40	\$40

**\*Anything that does not fit into these categories would be considered a special rate category and would be tailored and billed accordingly.**

<b>Wastewater</b>	<b>2022 Fees</b>	<b>2023 Fees</b>
Monthly Collection Fee – Residential	\$15	\$15
Monthly Reserve & Maintenance Fee – Residential	\$6	\$6
Monthly Collection Fee – Commercial	\$28	\$28
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Collection Fee – Institutional	\$122	\$122
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Monthly Collection Fee – Rural Wastewater*	\$30	\$30
Monthly Reserve & Maintenance Fee – Rural Wastewater*	\$6	\$6
New Wastewater Service Fee – 4” line	As per quote	As per quote
Daily Sewer Snake Rental	\$55	\$55
Dumping of Bulk Waste Water at Lift Station or Lagoon (billed per load)	\$250	\$250
Sewer Inspection – Chamber Service Call I (damaged lid)	Market value of lid at time of call + \$50 service fee	Market value of lid at time of call + \$50 service fee
Sewer Inspection – Chamber Service Call II (damaged flapper)	Market value of flapper at time of call + \$50 service fee	Market value of flapper at time of call + \$50 service fee
Sewer Inspection – Chamber Service Call III (broken inspection chamber resulting in sewer back-up)	All costs incurred by the Town to clear obstruction	All costs incurred by the Town to clear obstruction

<b>Water and Raw Water</b>	<b>2022 Fee</b>	<b>2023 Fee</b>
Monthly Distribution Fee – Residential	\$22	\$22
Monthly Reserve & Maintenance Fee – Residential	\$5	\$5
Monthly Consumption Fee – Residential (per cubic meter)	\$0.96	\$0.99
Monthly Distribution Fee – Commercial	\$28	\$28
Monthly Reserve & Maintenance Fee – Commercial	\$7	\$7
Monthly Consumption Fee – Commercial (per cubic meter)	\$0.96	\$0.99
Monthly Distribution Fee – Institutional	\$122	\$122
Monthly Reserve & Maintenance Fee – Institutional	\$9	\$9
Monthly Consumption Fee – Institutional (per cubic meter)	\$0.96	\$0.99
Monthly Distribution Fee – Rural Residential	\$52	\$52
Monthly Reserve & Maintenance Fee – Rural	\$5	\$5
Monthly Consumption Fee – Rural Residential (per cubic meter)	\$0.96	\$0.99
Monthly Distribution Fee – Rural Residential (No Meter)	\$66	\$75
Monthly Consumption Fee – Raw Water (Residential)	\$14	\$14
Monthly Consumption Fee – Raw Water (Institutional)	\$40	\$40
Bulk Water Fee (per cubic meter)	\$3.25	\$4
Water Turn-On Fee (regular working hours)	\$50	\$50
Water Turn-Off Fee (regular working hours)	\$50	\$50
Water Turn-On Fee (after hours)	\$125	\$125
Water Turn-Off Fee (after hours)	\$125	\$125
New Water Service Fee - 3/4" line	\$700 for meter/pit  Connection As per quote	\$800 for meter  Connection As per quote
New Water Service Fee – Rural Property	Moratorium	Moratorium