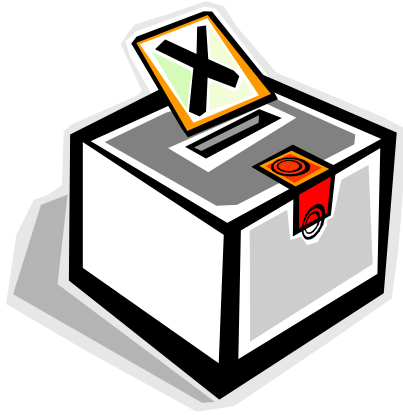




2021 General Election Nomination Package



IMPORTANT DATES

Nomination Period – January 1, 2021 to September 20, 2021 – Town Office

Nomination Day – September 20, 2021 – Town Office

Withdrawal Deadline – September 21, 2021 – no later than 12pm – Town Office

Mayors Forum – (Date and Venue TBD)

Councillors Forum – (Date and Venue TBD)

Advance Poll – (Date and Venue TBD)

Election Day – October 18, 2021 – 10am-8pm

Deadline to Request a Recount – October 20, 2021 at 4:pm

Official Results Announced – October 22, 2021 at 12pm

Last Day for Judicial Recount – November 6, 2021

Please note:

- 1) Nomination Papers can be submitted to the Town Office during regular office hours anytime from January 1, 2021 to September 20, 2021. Nominations papers will not be accepted after 12:00pm on September 20.**
- 2) A candidate may withdraw his or her nomination at any time during the nomination period and up to 24 hours after the close of nominations on nomination day (until 12:00 p.m. September 21, 2021).**

Nomination Day

Nomination Papers can be submitted to the Town Office (210N 200W) during regular office hours anytime from January 1, 2021 to September 20, 2021. Nomination papers will not be accepted after 12:00pm on September 20. Nomination papers will be accepted in person, or can be mailed or couriered to the town office:

210 W 200N
PO Box 629
Raymond, Ab
TOK 2S0

Nomination papers may be examined by any person in the presence of the Returning Officer, following 12:00pm (noon) on September 20, 2021. The examination of nomination papers must be done during regular business hours (8:30am – 4:30pm, Monday - Friday).

A nomination deposit of \$100 cash must accompany all nomination papers. The deposit will be returned if:

- You are elected;
- You get at least one-half the number of votes of the elected person to office with the least number of votes; or
- You withdraw your name as a candidate in accordance with Section 32 of the Local Authorities Election Act.

Candidates must complete the ***Nomination Paper and Candidate's Acceptance*** (Form 4), available on the Government of Alberta website (see link below). Candidates are also required to complete the ***Candidate Information*** (Form 5). Additionally, if you intend to run in the election and plan to raise funds to support your campaigning, you must first be registered with the Town Office. All required election forms are available here: <https://www.alberta.ca/municipal-election-forms.aspx>

You may have to download these files to your computer to view them. Please call the Returning Officer at 403 752 3322 (ext. 1007) if you are having issues accessing the nomination form or any other election forms.

Advanced Poll

The Town plans to hold an Advance Poll. However, we have not yet established the date and venue. * All eligible voters can vote during the advanced poll.

Election Day

The election will be held on Monday, October 18, 2021 between 10:00am and 8:00pm. The Town has not yet established the venue. * All eligible voters must show valid government issued identification.

*This document will be updated when dates and venues are finalized.

Candidate Eligibility

According to sections 21 – 23 of the Local Authorities Election Act, an individual is **eligible** to be nominated as a candidate if the person is:

- eligible to vote in the election,
- has been a resident in the municipality for 6 consecutive months immediately preceding Nomination Day, and
- not otherwise ineligible or disqualified

According to section 22 of the Local Authorities Election Act, a person is **not eligible** to be nominated as a candidate if the person:

- a) is the auditor of the municipality,
- b) is an employee of the municipality (unless on a leave of absence),
- c) is indebted to the municipality for taxes exceeding \$50,
- d) is indebted to the municipality for any debt exceeding \$500 and in default for more than 90 days, or
- e) has been convicted of an election offence in Canada within the last 10 years

Please consult sections 21 – 23 of the Local Authorities Election Act for more information on candidate eligibility/ineligibility.

Voter Eligibility

According to Section 47 of the Local Authorities Election Act, a person is “eligible to vote in an election held pursuant to this Act if the person:”

- is at least 18 years old,
- is a Canadian citizen, and
- resides in Alberta and the person’s place of residence is located in the local jurisdiction on election day.

Campaign Finance and Contribution Disclosure

If you are receiving donations to help finance your election campaign, you are required to disclose names and addresses of donors whose contributions exceed \$50. Additionally, financial disclosure statements are required from all candidates, including self-funded campaigns. A candidate who has incurred campaign expenses or contributions of \$50,000 or more, must file a review engagement (as defined by the Chartered Professional Accountants Act) with their disclosure statements.

The province has instituted rules to govern the repayment of any outstanding deficits you have incurred, or for the distribution of any surplus funds you have received. For more information on Municipal Election Finance and Contribution Disclosure, please read section 147 of the Local Authorities Election Act, or contact the Town’s Returning Officer at 403 752 3322 (ext. 1007).

NOTES

1) RESEARCH

Are you wondering what it means to be the Mayor or a Councillor in municipal government? If you are deciding whether running for office is right for you, consider a variety of research, such as:

- Read the Alberta Municipal Affairs document on Running for Municipal Office in Alberta.
- Visit Town Council Meetings or view the meetings on the Town's YouTube page.
- Speak with existing or past Town Councillors
- Speak with Abe Tinney, Returning Officer, at the Town Office, 403-752-3322
- Speak with the residents of the Town of Raymond
- Consult http://www.municipalaffairs.alberta.ca/mc_elections.cfm for more information

2) PUBLIC FORUM

The Town of Raymond does not organize or participate in public forums for candidates. Candidates, or an interested group, may organize a forum, and the Town will make the theatre available upon request. This document will be updated if/when dates and times are established for Mayoral and Councillor forums.

3) SIGNAGE

- No signage is permitted:
 - To be stapled or taped to telephone or power poles.
 - On public property, such as churches, schools, hospitals, parks or municipal facilities.
 - At any polling station.
- Signs are permitted on boulevards only with permission of the property owner on whose residence the signage is located.
- Signs must be removed from all sites within 24 hours of the election. If the signs are not removed, the town crew will be instructed to remove and dispose of them.

4) POLLING STATION

- In the past, the polling station has been designated as the Raymond Seniors Centre; and includes all facilities which share the same building, grounds, parking lot and public sidewalk around the facility.

- On Election Day, no candidate or agent is permitted to greet voters at the polling station. However, a designated area will be available for all candidates, or their agent, to observe the election process.
- An agent must be designated in advance on the authorized form (<https://www.alberta.ca/municipal-election-forms.aspx>).
- The candidate or agent may be present during the counting of the ballots. Only one (1) representative for each candidate may be present.