Council Committee Terms of Reference

Committee Name	Historic Resources Committee	
	Start Date	**End Date**
Committee Term	**October 2017**	**October 2018**

Committee Type and Mandate
The Historical Resources Inventory Committee is an ad hoc committee that is formed to develop an inventory of properties and locations within the Town of Raymond for potential recognition as historic building(s) under the Municipal Heritage Partnership Program of the Province of Alberta.

Committee Timeframe, Reporting and Deadlines
This Committee will meet as many times as necessary during its one (1) year term and report to Council as necessary, with a final recommendation being presented to Council before the end of their one (1) year term.

Committee Composition
The Historical Resources Inventory Committee is made up of six (6) members, one (1) Councillor of the Town of Raymond and four (5) members of the public, appointed by a motion of Council.

Committee Members		
Name	**Role**	**Representation**
Stewart Foss	Chair (council member)	Council
Abe Tinney	Secretary (admin. appointment)	Admin.
Kelly Joy		Public
Ross Jensen		Public
Richard Kiddle		Public
Jack Stone		Public
Keith Hancock		Public
Kipp Beohme		Public

Relevant Bylaws and Information
Bylaw 1053-18

Final Deliverable
Final report to Council outlining recommendations so as to meet their mandate.