

**TOWN OF RAYMOND
BYLAW NO. 1053-18**

A BYLAW OF THE TOWN OF RAYMOND TO ESTABLISH AND DEFINE THE FUNCTIONS OF THE
HISTORIC RESOURCES COMMITTEE.

WHEREAS it is provided in Section 145 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, and amendments thereto, that Council may pass bylaws to establish council committees and define their functions;

AND WHEREAS Council wishes to establish a council committee to assist Council with matters related to the preservation of historic places in Town of Raymond;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF RAYMOND, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

PART 1 - INTERPRETATION

1. This Bylaw may be referred as the “Historic Resources Committee Bylaw”.

PART 2 – APPLICATION

2. This Bylaw applies to issues related to the preservation of historic places concerning the Town of Raymond.

PART 3 - DEFINITIONS

3. In this Bylaw:
 - (a) “Town” means the municipal corporation of the Town of Raymond or the area contained within the boundaries of the Town.
 - (b) “Committee” means the Historic Places Preservation Committee established by this Bylaw.
 - (c) “Council” means the municipal council of the Town of Raymond.
 - (d) “Historic Resources Inventory” means places of interest that have the potential to be placed on the Municipal Register of Historic Places. Places of interest can be nominated for consideration by the committee or through public request.
 - (e) “Interested party” means an individual or group specifically invited by the Committee to attend a specified Committee meeting to address a specific item on the Committee’s agenda.
 - (f) “Municipal Register of Historic Places” means the resources the Town has designated as Municipal Historic Resources and placed on the Municipal Register of Historic Places.

PART 4 – MEMBERSHIP

4. The Committee shall consist of one (1) Town Councillor and no more than six (6) members at large.
5. (a) The Committee Chair will be the Town Councillor appointed to the Committee. Appointment will occur yearly at Council Organizational meeting.
6. The Committee will designate by resolution one (1) member as Vice Chair annually following Council Organizational Meeting.
7. The Committee shall meet as required at the call of the Chair. In the event that the Chair is unwilling or unable to call a meeting of the Committee, any member of Council may request that Council, by resolution, call a meeting of the Committee.
8. The Chair shall, in ensuring that the Committee fulfills its roles and responsibilities as defined in this Bylaw, undertake the following:
 - (a) Schedule and chair Committee meetings;
 - (b) Approve agendas for Committee meetings in consultation with administration;
 - (c) Liaise with administration; and
 - (d) Report to Council of behalf of the Committee.
9. The Committee Chair may invite or accept requests from interested parties to attend Committee meetings to make verbal presentations or to make written submissions to the Committee on a specific item on the Committee's agenda.
10. The Committee shall review and make recommendations to Council on town historic preservation related issues, including but not limited to:
 - (a) Maintaining the Historic Resources Inventory, which will include:
 - i. maintaining the town's Historic Resources Inventory and evaluating new sites, either through public request or committee initiative, for addition to the Inventory.
 - ii. recommending sites to Council for inclusion to the Historic Resources Inventory.
 - (b) Establishing the processes and procedures for evaluating and recommending sites for designation on the Municipal Register of Historic Places.
 - (c) Initiatives and programs that foster understanding, appreciation and preservation of Raymond's history.

- (d) Reviewing development and demolition applications that may affect sites on the Municipal Register of Historic Places or the Historic Resources Inventory and making recommendations to Council.

Read a first time this the 6 day of November, 2018

Read a second time this the 20th day of November, 2018.

Read a third time and passed this the 20th day of November, 2018.



Mayor

Jim Depew



Chief Administration Officer

Kurtis Pratt