

Council Committee Terms of Reference

Committee Name	Community Engagement Committee	
Committee Term	Start Date	End Date
	March 19, 2019	March 18, 2020

Committee Type and Mandate
<p>The Community Engagement Committee is an ad hoc committee that is formed to develop a set of recommendations to enhance the opportunities for community engagement in municipal government in Raymond. The committee shall evaluate best practices and the desires of citizens in Raymond to develop these recommendations. The recommendations should include specific strategies that could be used to:</p> <ol style="list-style-type: none"> 1. Evaluate the level, method and circumstances under which citizens should be involved in the municipal decision-making process 2. Enhance the transparency of municipal decision making 3. Grow public engagement in municipal affairs

Committee Timeframe, Reporting and Deadlines
<p>This Committee will meet at least twelve (12) times during its one (1) year term and report to Council with a final recommendation to be presented to Council before the end of their one (1) year term.</p>

Committee Composition
<p>This Committee is made up of seven (7) members, two (2) Councillors of the Town of Raymond and five (5) members of the public, appointed by a motion of Council.</p>

Committee Members		
Name	Role	Representation
Stewart Foss	Chair	Council
Ken Heggie		Council

Fran Ziola		Public Member
Dave Reeve		Public Member
Tony Wilson		Public Member
Stacey Horlings		Public Member
Rae Hamon		Public Member
Amanda LeBlanc	Secretary	Administration

Relevant Bylaws and Information
<ul style="list-style-type: none"> ● The Municipal Government Act ● Freedom of Information and Protection of Privacy Act ● The Town of Raymond Procedural Bylaw ● The Town of Raymond Social Media Policy ● The Town of Raymond Public Participation Policy

Final Deliverable
Final report to Council outlining recommendations so as to meet their proscribed mandate.