



TOWN OF RAYMOND

Adopted by: Town Council

Motion Number:

Authority to Administer: CAO, Department Directors

Policy Number: GP - 2017-17

Policy Name

Drone Policy

Policy Purpose

To ensure the Town of Raymond complies with Transport Canada drone regulations.

Policy Statement

Only those who have undergone UAV/Drone Ground School Under an exemption from SFOC and worked through the Town of Raymond Drone Packet will be authorized to pilot the Town of Raymond drone.

Policy Procedure

To qualify under this exemption, drone pilots must read and be familiar with the Canadian Aviation Regulations detailed by Transport Canada (<http://www.tc.gc.ca/civilaviation/regserv/affairs/exemptions/docs/en/2879.htm>). In addition, pilot training with instruction on the following is required:

- 0 airspace classification and structure;
- 1 meteorological and NOTAM reporting services;
- 2 interpretation of aeronautical charts and the *Canada Flight Supplement*; and
- 3 applicable content of the *Canadian Aviation Regulations*;

Employees must be approved by a member of senior management to take this training and pilot the Town of Raymond drone.

UAV/Drone Ground School training is available online through pilottraining.ca. Only town employees who have completed this training and have worked through the Town of Raymond Drone Packet will be authorized to pilot the drone.